

MOPANI DISTRICT MUNICIPALITY

DRAFT IDP/ BUDGET REVIEW FRAMEWORK 2023/24

GOVERNMENT BUILDINGS
GIYANI MAIN ROAD
LIMPOPO PROVINCE
WEBSITE: WWW.MOPANI.GOV.ZA
FAX NO: (015) 812 - 4301/2
TEL NO: (015) 811 6300

PRIVATE BAG X 9687
GIYANI
0826



TABLE OF CONTENTS

1. Introduction	3
2. Content of the IDP Framework	3
3. Mopani District Municipality Spatial Framework	4
4. Components of Mopani District Municipality	4
5. Powers and Functions	5
6. Legislative and Policy requirements	5
7. Localised guidelines	6
8. Alignment issues	6
9. Approach to inter and intra-municipal issues	8
10. Process issues	8
11. Cycle of IDP/ Budget Process	8
12. Structure that drive the IDP	9
13. Inter-governmental structures	11
IDP Information flow	12
14. Milestones of the IDP	13
15. Sector plans	13
16. Public participation	13
16.1 Public comments on the draft IDP	14
17. Publication and Submissions of the Final IDPs	14
18. Status and effect of the IDP	14
19. Monitoring and amendment: Process Plan and Framework	15
19.1 Monitoring, evaluation and Reporting of Process Plans	15
19.2 Amendment of the IDP Framework	15
20. Conclusion	16
Annexure 1: Requirements for sector plans	16

1. INTRODUCTION

Municipalities are required in terms of section 34 of the Municipal Systems Act 32/ 2000, to review the integrated plan on an annual basis. The District and local municipalities within its area, have to carry out the planning process in accordance with a framework that is binding to both, and approved by a District Municipal Council. Each of the local municipalities, including the District must prepare a Process Plan to guide and manage the IDP Review process, in so far as planning, drafting and adoption/approval, so as to ensure maximum community participation, transparency and accountability by all role players.

2. CONTENT OF THE IDP FRAMEWORK

Section 27 of the Municipal Systems Act 32/2000 provides that the IDP Framework should:

- (i) identify plans and planning requirements binding in terms of national and provincial legislation;
- (ii) identify matters that will need alignment of IDPs of District and Local municipalities.
- (iii) identify principles to be applied and coordinate the approach to be adopted in respect of those matters.
- (iv) determine procedures for consultation, District and Local municipalities, during the drafting of IDPs.

The Framework should clearly outline the space economy of the planning exercise, the stakeholders, role players, main milestones to be achieved within the time-frames and their alignment thereof.

Having been agreed by both District and its Local municipalities, the Framework should become the benchmark from which every municipality sets its planning processes, to ensure harmony in the coordination of activities. In the event that disputes arise, the dispute breaking mechanisms should be in place for a solution. The Framework should provide structures that would deal with every activity and the line of command would also be clarified. The framework will also provide how the IDP would be implemented, monitored and evaluated.

3. MOPANI DISTRICT MUNICIPALITY SPATIAL FRAME-WORK

Mopani District municipality is established in terms of the Notice of establishment, Notice no. 309 of October 2000 and further adjusted in terms of Notice no. 422, Government Gazette. No. 1216 of 27 December 2005, which provided for the inclusion of Maruleng Local municipality and the District Management Area (DMA). Further redetermination of the District boundaries took place in 2008 by the Municipal Demarcation Board when District Management area was withdrawn and the portions of which were allocated to the adjoining adjacent local municipalities, Ba-Phalaborwa and Greater Giyani. All stakeholders and citizen of Mopani will align with the adjusted delimitations of Mopani District boundaries as per the Municipal Demarcation Act.

The Mopani District municipality is therefore situated in the North-eastern part of the Limpopo Province, 70 km and 50km from Polokwane (main City of the Limpopo Province), along National roads R81 and R71 respectively.

It is bordered in the east by Mozambique, in the north, by Vhembe District Municipality through Thulamela & Makhado and Colins Chabane municipalities, in the south, by Ehlanzeni District Municipality through Bushbuckridge and Thaba-Chweu, Mpumalanga province), in south-west by Sekhukhune (Fetakgomo-Tubatse) and, to the west, by Capricorn District Municipality (Molemole, Polokwane & Lepelle-Nkumpi). The district spans a total area of 2 001 100 ha (20 011 km²), inclusive of portion of Kruger National Park from Olifants to Shingwedzi camps.

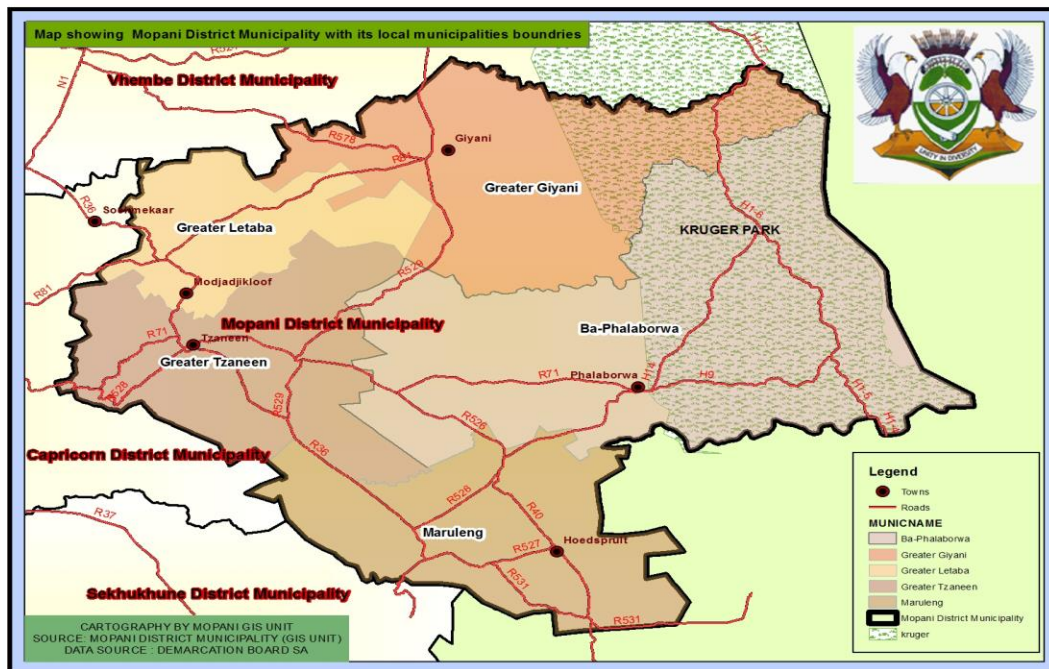
4. COMPONENTS OF THE DISTRICT MUNICIPALITY

Mopani District Municipality is made up of five local municipalities as defined/described in terms of the Municipal Demarcation Act 27 of 1998. The Local municipalities referred to here are:

- **Greater Letaba,**
- **Greater Giyani,**
- **Greater Tzaneen,**
- **Ba-Phalaborwa,**
- **Maruleng.**

The local municipalities are further demarcated in terms of wards, totaling to 129 wards in the whole district area, with 16 urban areas (towns and townships) and 354 villages (rural settlements).

Map 1: Local Municipalities and District Management Area (Kruger National Park) within Mopani District



5. POWERS AND FUNCTIONS OF MOPANI DISTRICT MUNICIPALITY

The division of powers and functions between the District and Local municipalities, tabled in terms of section 83 and 84 of the Municipal Structures Act, 1998, the Limpopo Provincial Notice No. 309 of 2000, Government Gazette No. 615 of 1st October 2000 and Notice no 356, Gaz. No. 1195 of 14th October 2005 , are as listed therein.

However the MEC for Local Government had, in terms of Limpopo Provincial Government Gazette no. 878 of 7 March 2003, adjusted the powers and functions where the following have become the functions of the Local municipalities:

Mopani District Municipality	Locals
Public transport in Greater Tzaneen and Greater Letaba municipalities.	BPM, MLM and GGM should be responsible for theirs.
Municipal airport services in Greater Letaba, Greater Giyani and Ba-Phalaborwa municipalities	GTM and MLM should be responsible for own airports
Firefighting services in Greater Giyani, Greater Letaba and Greater Tzaneen, Ba-Phalaborwa and Maruleng municipalities.	Fully-fledged Fire services unit is established
Solid waste disposal	Solid waste disposal by all municipalities

Mopani District municipality shall further be responsible for coordination, support and capacitation of the Local municipalities within its area, in line with Mopani District municipality Intergovernmental Protocol framework. Any further adjustment on powers and functions by either National and or Provincial government shall be communicated to all stakeholders and citizens (representatives) of Mopani District municipality for implementation.

6. LEGISLATIVE AND POLICY REQUIREMENTS

In planning for the development of its area, Mopani District Municipality will be guided by the following legislative provisions and national and provincial policy framework documents that are applicable to local government:

- (a) Objects of Local governmentsection 152 of the Constitution
- (b) National Spatial Development Perspective (NSDP)
- (c) Spatial Planning and Land Use Management Act 16 of 2013, known as SPLUMA.
- (d) National Development Plan (NDP)
- (e) Limpopo Development Plan (LDP)
- (f) Limpopo Provincial Spatial Framework
- (g) Sustainable Development Goals (SDGs)
- (h) Comprehensive Rural Development Programme, GGM as national pilot.
- (i) District growth points and rural nodes
- (j) Revised key performance areas for government.
- (k) New Growth Path Framework.
- (l) National and Provincial Policies.
- (m) Regulations in terms of COVID-19
- (n) Term (Lifespan) of office of the current Mopani District Council...MSA, Sect 26(c), up to 2026.

7. LOCALISED DEVELOPMENT PLANNING GUIDELINES

While legislative provisions and national and provincial policies should guide the planning and development, municipalities will also look into the circumstances that are pertinent and particular to their areas. These would be referred to as Localised planning guidelines, e.g mining pillars of Ba-Phalaborwa, environment sensitive areas in the District.

Mopani District Municipality's development planning will therefore be guided locally by information with respect to:

- (i) **Down-stream:** poverty stricken communities, drought, high level of HAST, Covid-19, poor Socio- economic infrastructure, high skills shortage, disintegrated human settlement and Environmental degradation. The impact of coronavirus will also affect the planning trajectory.
- (ii) **Up-stream:** high tourism, agriculture and mining potentials, Neighborliness with Mozambique.
- (iii) State of the Nation Address (SONA)
- (iv) State of the Province Address (SOPA)
- (v) State of District Address (SODA)
- (vi) Prioritisation model
- (vii) Available Resources

The above should guide areas of emphasis to project initiation and resource allocation.

8. ALIGNMENT ISSUES

Alignment is an instrument used to synthesize and integrate the top-down and bottom-up planning process between different spheres of government. Alignment should be arrived at between Local and District municipalities as well as National and Provincial government. All parties involved in the alignment need to be informed regarding their roles.

There are two types of alignment procedures that have to take place in the IDP process, i.e. **vertical and horizontal alignment**. These procedures complement each other and the Mopani District municipality will ensure that both procedures are applied. **The horizontal alignment, which is between Local municipalities and the District (Category B & C municipalities)**, ensures that planning processes and issues are co-coordinated and addressed jointly. The District has the responsibility to ensure that horizontal alignment between the local municipalities does take place. On the other hand the **vertical alignment is between local government (local and district municipalities) and other spheres of government (provincial and national sector Departments)** and also other stakeholders (state-owned enterprises) e.g. Eskom and Telkom. These have to ensure that the IDP is in line with national and provincial policies, legislation and areas of focus, so that the support role of both national and provincial government to municipalities could fit well, e.g. budget and other resource allocations from government departments.

As provided for in Section 35 of Municipal Systems Act 32/ 2000, the following milestones of alignment should be attained:

- (i) Budgeting process of the municipality should align with IDP process in the way that allocations would be informed by the priorities and objectives emanating from the IDP. It is imperative to ensure that all projects in the IDP should (where necessary) be budget-linked.
- (ii) National and Provincial Departments' programmes/projects at municipal levels should align with the municipal development priorities and objectives.
- (iii) Local government programmes at the District level should align with programmes at the local municipalities.

- (iv) All development initiatives by anyone (government, private sector or international agencies) should only be approved on the basis that they have expression in the priorities and objectives of Mopani District family of Municipal IDPs.
- (v) Local municipalities IDPs should inform the District IDP within the District framework.
- (vi) The District should coordinate and harmonise the relations on projects that are located across any two or more local municipalities. That will include inter-district project ripple impact. Where need arises Department of Cooperative Governance, Human Settlements and Traditional Affairs should facilitate.

8.1 Strategy for Horizontal Alignment

The main responsibility of horizontal alignment lies with Mopani District, but the responsibility of aligning local issues at the municipal level lies with the municipality concerned. The IDP Steering Committee is responsible for the alignment between the local and district municipalities, and Provincial and National Departments. Further alignment will take place within the District IDP Representative Forum meetings, with representatives from local IDP Representative Forums. The District IDP should also align with adjacent municipalities, viz. Vhembe (Collins Chabane, Thulamela and Makhado) , Capricorn (Molemole and Polokwane), Ehlanzeni (Bushbuckridge and Thaba-Chweu) and Sekhukhune (Fetakgomo) for developmental issues of common interest.

8.2 Strategy for Vertical Alignment

The core component of vertical alignment will be through the Sectoral Cluster meetings in Economic, Social, Safety and Security, Infrastructure and Governance & Administration, that are convened at District and Provincial levels. Alignment with Provincial Departments may also be achieved through Provincial planning forum visiting the District. The District will review Stakeholders/Community membership participating in IDP on annual basis. Office of the Premier and CoGHSTA will supervise this level of alignment.

8.3 Sector Alignment

During the past IDP cycles, it has been noted that some municipalities in the district were struggling to develop the required sector plans. The district has an obligation to support such municipalities. Where these municipalities lack the capacity it is recommended that they partner with relevant sector Departments for assistance in the development of these plans.

The Table below shows structures that are set strategically to deal with **horizontal, vertical and sector alignment issues** in different levels of accountability.

Horizontal Alignment Structures	Vertical Alignment Structures	Sector Alignment Structures
<ul style="list-style-type: none"> - District intergovernmental forum - Speakers Forum - Exec Mayor’s IDP meeting -District Ward Committee - IDP Representative forum - District Managers’ forum - IDP Steering committee - Portfolio/Clusters and IGR Technical Committees 	<ul style="list-style-type: none"> - Premier intergovernmental forum - Provincial HOD Lekgotla - Sectoral Provincial/ District Clusters - IDP Representative forum - Provincial and District - Development Planning forum - Portfolio/Cluster and IGR IGR-Technical Committees Province-District Engagements 	<ul style="list-style-type: none"> - Provincial HODs Lekgotla - IDP Representative forum - District Managers’ forum Cluster and IGR-Technical Committees - District Development Planning forum - Province- District Engagements

More details are in the “Intergovernmental Structures/ Support structures for IDP” in the next chapter.

9. APPROACH TO INTER AND INTRA-MUNICIPAL ISSUES

In realization that Mopani is part of Limpopo province, part of South Africa, and abutting with Mozambique, Mpumalanga province and other municipalities, care shall be taken when dealing with issues that may have ripple effect to those entities. Meetings with them should be facilitated at any level where issues arise. For interaction with countries outside South Africa, Department of Foreign Affairs, Department of Cooperative Governance, Human Settlements and Traditional Affairs and Office of the Premier will be consulted.

Again, taking cognizance of the Local sphere of government's distinctive role, interrelated to National and Provincial spheres, all projects/ programmes of national, provincial, district-wide or local, taking place in a space that is managed directly by a Local municipality, courtesy shall be exercised in engaging the municipality concerned, to the level of the Ward committee/ Councillors.

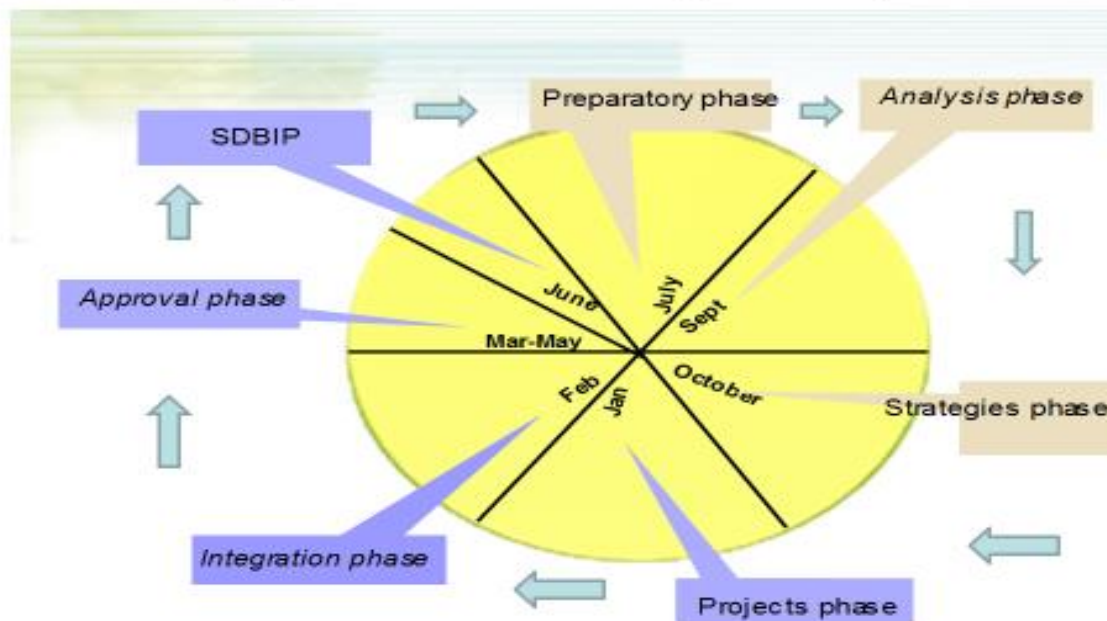
10. PROCESS ISSUES

- (a) The District IDP framework shall inform the Process plan of the District and those of the Local municipalities.
- (b) The IDP process should align with the legislative time-frames as scheduled in MSA & MFMA.
- (c) Community involvement should be enshrined in the process from Preparatory phase to Approval and Implementation phases of the IDP. (MSA and MFMA).
- (d) Local municipalities IDP process should be informed by the Ward level development issues.
- (e) In all phases of the IDP Review process, Local municipalities should inform the District within the District frame-work.
- (f) Local municipalities shall submit the approved IDP documents and sector plans to the District Municipalities.
- (g) Capital projects in the Local municipal IDPs should also have expression in the District municipal IDP. Local Municipalities should ensure their responsibilities on projects within their localities and the District may only be engaged depending on the magnitude of a project.
- (h) Project proposals that are initiated after the approval of the IDP shall go into the next annual Review process or shall cause the amendment of the current IDP, in accordance with the process indicated in regulation 3 of the Municipal Planning and Performance Management Regulations, 2001.

11. CYCLE OF THE IDP/BUDGET PROCESS

PHASES OF THE IDP/ BUDGET PROCESS	TIME-FRAMES FOR MUNICIPALITIES	ENGAGEMENT SESSIONS WITH SECTOR DEPARTMENTS
Preparatory phase	By the 30 th August 2022	
Analysis phase	By the 30 st September 2022	
Strategies phase	By the 30 th November 2022	
Project phase	By the 28 st February 2023	
Integration phase	By the Mid-March 2023	
Approval phase (draft Reviewed IDP/ Budget 2022/23)	By the 30 st March 2023	
Approval phase (final Reviewed IDP/ Budget 2022/23)	By the 31 st May 2023	
<i>NB: The above time frames shall apply to both Mopani District and Local Municipalities.</i>		

Phases of the IDP & Process cycle (Implementation: July – June)



12. STRUCTURES THAT DRIVE THE IDP

The following structures will be responsible for the development, implementation and monitoring of the IDP of MDM. The Municipal Manager and the IDP Manager shall facilitate all IDP processes. The Municipal Manager shall also provide administrative accountability to political oversight in the drafting of the IDP.

STRUCTURE		COMPOSITION	ROLE
(a)	Council	Members of Council	Approve/ adopt IDP. Section 25(1) Municipal Systems Act 32/2000.
(b)	IDP Representative forum	Community structures, SOEs, NPOs, Traditional leaders, Ward Councilors, Associations, interest groups, Government Departments, Local Municipalities and Resource persons.	Debate and confirm priorities of the municipality in terms of Analysis, Strategies, Projects and Integration phases. Represent communities at strategic decision-making level.
(c)	Mayor's IDP Meeting	Executive Mayor, Members of Mayoral committee, Municipal Manager and Senior Managers/ Directors	Provide input to IDP & Budget and support the IDP Rep forum. Present at IDP Rep. forums.
(d)	IDP Steering committee	Municipal Manager, Senior Managers/ Directors and IDP Manager as core members. Middle Managers are also to attend.	<ul style="list-style-type: none"> - Responsible for the drafting of the IDP - Alignment of processes & plans - Horizontal alignment of DM and LMs plans. Alignment issues. - Secretarial services to the IDP Rep forum.

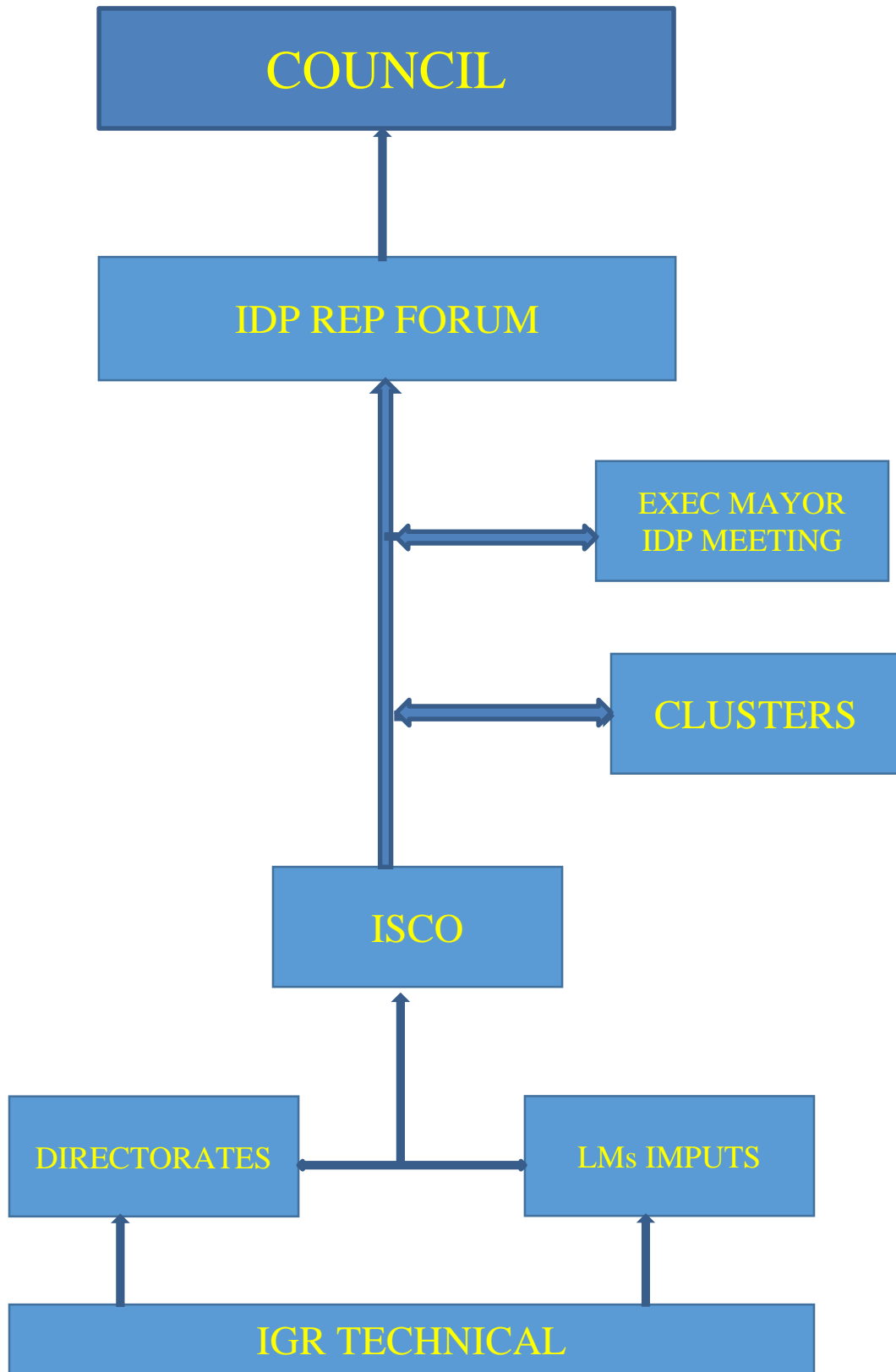
(e)	Budget Steering committee	MMC-Finance, Directors, CFO, Managers	Budgetary processes in alignment with IDP. Budget Adjustment activities.
(f)	IDP Technical committee	DM & LMs IDP Managers, M & E CoGHSTA & OtP)	- Preparation of the District IDP Framework, Process plan and Code of Conduct. - Compile/ coordinate reports for Engagement sessions
(g)	District Engagement sessions/ Development Planning forum	❖ Sector depts., LMs, MDM & SOEs as per need.	Vertical alignment of plans & implementation. Reporting of progress. Integration of Sector departments plans with municipal plans, Sharing common planning platform.
(h)	Cluster committees	Members of portfolio committees and support Directorates	Support the IDP Process with input.
(i)	IGR-Technical Committees:	<p>❖ Economic & Spatial Technical committee (LMs, MDM, Sector depts. & SOEs) (Chair: Director Planning & Development Core-chair: LEDET</p> <p>❖ Social Technical Committee: (LMs, MDM, Sector depts. & SOEs) (Chair: Director Community Services Core-Chair: Dept of Educ.)</p> <p>❖ Justice, Crime Prevention and Safety Technical committee: (LMs, MDM, Sector depts. & SOEs) Chair: Director Community Services Core-chair: DSSL.</p> <p>❖ Transformation and Organisational Development Technical committee: (LMs, MDM, Sector depts. & SOEs) (Chair: Corporate Services Director Core-chair: LMs Corp. Directors/ CoGHSTA)</p> <p>❖ Good Governance Technical comm. (LMs, MDM, CoGHSTA, OtP) Chairperson: MOEM Core-chair: CoGHSTA</p> <p>Infrastructure Committee (LMs, MDM, Sector depts. & SOEs) (Chair: Director Engineering Services Core-chair: DPWRI & DWS)</p> <p>❖ Finance Technical committee (LMs, MDM, CoGHSTA, P/Treasury) Chairperson: MDM CFO Core-chair: Provincial Treasury</p>	<p>- Implement the IDP</p> <p>- Develop Sector plans</p> <p>- Initiate projects</p> <p>- Progress reporting on implementation</p>
(i)	Provincial Government	MEC for Local Government (CoGHSTA).	Assess/Evaluate the IDP, comment and monitor its implementation.

13. INTERGOVERNMENTAL STRUCTURES/ SUPPORT STRUCTURES TO IDP

In order to give effect to municipal planning in co-operative government, Mopani District Municipality has in terms of Intergovernmental Relations Act, sections 22 and 27, developed Intergovernmental Protocol Framework which provides for the establishment of structures that deal with alignment of development programmes and service delivery issues across spheres of government as well as organs of the state. The structures also deal with broad policy matters that provide bottle-necks breaking mechanisms in IDP processes and implementation. The Table below shows the structures, their composition and functions.

STRUCTURE		COMPOSITION	FUNCTIONS
(a)	Premier Intergovernmental Forum	Premier, Mayors, Heads of Departments, Municipal Managers (DMs and LMs).	<ul style="list-style-type: none"> ○ Service Delivery issues ○ Inputs into draft national policies and legislation. ○ Implementation of national policies and legislation ○ Coordination of Districts Cross-cutting issues.
(b)	HOD Lekgotla	HODs of Provincial & National Depts Municipal Managers	<ul style="list-style-type: none"> ○ Implementation of provincial and national policies ○ Support structure to Premier IGF.
(c)	District Intergovernmental Forum	<ul style="list-style-type: none"> ○ Exec. Mayor ○ Mayoral committee ○ Traditional leaders in Council ○ Mayors of Local Municipalities 	<ul style="list-style-type: none"> ○ Inputs in the national and provincial policies and legislation ○ Implement national and provincial policies and legislation. ○ Implement matters arising from Premier IGF. ○ Monitor Service delivery ○ Coherent planning and Development
(d)	District Managers Forum	Municipal managers and Members of Management from District and Local municipalities and sector Departments.	<ul style="list-style-type: none"> ○ Provide technical support and implement decisions of the District Intergovernmental Forum ○ Address IDP alignment issues. ○ Entrench coordination between all sectors; SOEs; LMs, MDM and sector Departments.
(e)	District Speakers' Forum	All Speakers of the Mopani district family of municipalities	Monitor the functionality of the District-wide public participation policy framework, Ward Committees, Community Development Workers & facilitators and the Social partners.
(f)	District Ward Committee Forum	Five representatives from each of the five Local municipalities	<ul style="list-style-type: none"> ○ Implementation and monitoring of projects. ○ Community mobilization in issues of governance.
(g)	Audit Committee	Appointed members of AC	○ IDP advisory
(h)	Municipal Public Account Committee	Appointed members of MPAC	○ Institutional performance monitoring on IDP/ Budget

IDP INFORMATION FLOW



14. MILESTONES OF THE IDP

A credible integrated development plan must identify at least the following (as per Section 2 of the Municipal Planning and Performance Management Regulations, 2001)

- (a) (i) Institutional framework which must include the organogram
 - (ii) Investment plan/ Capital investment plan
 - (iii) Infrastructure, social, economic and institutional development programmes
 - (iv) All projects and programmes to be implemented by any organ of the state.
 - (v) Key performance indicators
- (b) Referrals that are open for public inspection, i.e. **sector plans**, maps, etc.
- (c) Spatial Development Framework
- (d) Council's development priorities and objectives for the term ending 2026
- (e) Financial plan with at least three years projections that address the priorities in (d) above.

15. SECTOR PLANS

In this phase of local government, it is expected that all municipalities should be implementing and reviewing their plans. It is regrettable that various essential sector plans have not been developed in municipalities since establishment. It has to be the priority of every municipality to ensure that all essential outstanding sector plans are developed. All sector plans that are due for review should also be identified and be reviewed.

All sector plans developed by municipalities shall be debated and confirmed at the IDP Representative Forums before they are submitted to a municipal Council for approval. Sector plans developed and approved by sector departments must be endorsed by a municipal Council concerned.

See annexure 1 for "CATEGORIES OF REQUIREMENTS FOR SECTOR PLANS"

16. PUBLIC PARTICIPATION

All structures dealing with the IDP at the District level shall bear representation of local municipalities to ensure alignment at every stage of the IDP process. All IDP Representative Forum meetings of Local municipalities shall have district representation. Programmes for the meetings should be coordinated in harmony with one another, taking cognizance of the Time schedules in the Process plans. The IDP process should allow for community involvement throughout the process, i.e. Preparation to Approval phases. After the draft IDP/ Budget documents have been noted by Councils, roadshows should be conducted for communities/ stakeholders to interact with the Mayors regarding the draft IDP/Budget. There should also be publications of the documents where members of public would be afforded 21 days

access to the documents and make written submissions/ comments. Newspapers, Community Radio stations, Notices at Thusong centres and municipal buildings would be used.

16.1 PUBLIC COMMENTS ON THE DRAFT IDP

16.1.1 Public Comments raised during the publication of the draft IDP/Budget shall be taken into consideration when final changes are effected in the draft documents, before submission to Council.

16.1.2 Upon approval of the final IDP/Budget, projects that have not been included during the consultation and development of the IDP and Budget shall either wait for the next review process or be dealt with in accordance with the amendment process provided for in Section 3 of the Municipal Planning and Performance Management Regulations, 2001.

17 PUBLICATION AND SUBMISSIONS OF THE FINAL IDP DOCUMENTS

Within ten working days after the adoption of the final IDP by Municipal Councils, the Local municipalities shall, for the purpose of coordination, submit the documents to the District for information and further submission to the MEC for Local Government. The District must also provide a copy of its IDP to every Local municipality. Within fourteen days after adoption of a final IDP by a Municipal Council, the public should be notified of the adoption and be afforded opportunity to inspect the document or its Summary.

The IDP document should also be marketed widely to the public to ensure public support and awareness of the municipal programmes for the year(s) on plan. This will enable communities to be ready for implementation of projects and embrace the benefits thereof. Among others publication may be made of website.

Within the municipal institution, the IDP document should also be distributed and marketed to ensure that all employees are aware of the municipality's programme in order to share the same Vision. It is important that employees see the linkage of their regular activities with the strategic goals and objectives as borne in the IDP. Making the IDP documents available and marketing thereof may be a costly exercise and each municipality must allocate funds for this purpose.

18 STATUS AND THE EFFECT OF THE IDP TO MOPANI DISTRICT AND FAMILY OF MUNICIPALITIES (Section 35 & 36 MSA)

- (a) The IDP shall inform the annual budget that must be based on the development priorities and objectives and performance target set.
- (b) The IDP is the principal strategic planning instrument which guides and informs all planning and all decisions with regard to planning management and development, thus the municipality should conduct herself in a manner that is consistent with her IDP.
- (c) The IDP binds the municipality in the execution of its executive authority except where there is a conflict with the legislation, in which case the legislation shall take precedence.
- (d) It binds every affected person as a municipal policy manual.

19. MONITORING OF THE PROCESS PLAN AND AMENDMENT OF THE FRAMEWORK

19.1 Monitoring, Evaluation and Reporting of Process Plans

Each municipality, including the Mopani District Municipality, will be responsible for monitoring its own Process Plan and ensure that the Framework Programme is followed as agreed. The District IDP office must monitor compliance of all municipalities to the Framework and Process plan. In the event of any problem, the District Managers forum will deal with issues of non-compliance. Monthly progress reports with regard to planning processes, as per each municipal IDP process plan, must be submitted to Mopani District Municipality. The implementation progress reports will be collated from Cluster/ Technical committees and consolidated by the M & E Coordinator and submitted to the District Managers' forum as well as the District IGR forum. The Executive Mayor, through the Municipal Manager, shall submit reports to the MEC for Local Government on quarterly basis.

Each municipality, including the District will, following the approval of the IDP and Budget, develop the Service Delivery Budget and Implementation Plan (SDBIP) which will monitor the implementation of the IDP/Budget programmes and projects that are implemented by Municipalities. The Cluster/ Technical committees will be the same platform for which progress/ performance with respect to sector departments and SOEs is tracked.

19.2 Amendment of the Framework

In the event of any deviations from the District Framework, the following procedure is to be followed:

19.2.1 Each Local municipality must inform the District Municipality, within a reasonable time, deviations from the process plan that affect district wide activities.

19.2.2 The District IDP office, is responsible to assess progress on the issue and make recommendations to the respective IDP Steering committees.

19.2.3 The IDP office should inform the District Steering Committee of its recommendations. Depending on the magnitude of the issue, the District Steering committee shall decide or make referral to the relevant structure(s).

19.2.4 The IDP office must inform the affected municipality of the decision taken.

20. CONCLUSION

The Framework is drafted with due cognizance of the requirements stipulated in section 27 of the Municipal Systems Act 32/ 2000 and is intended to promote cooperation among all role players in the three spheres of government, during the review of the IDP of Mopani District Municipality, 2021 - 2025, taking cognizance of the District Development model approach.

Due to the vast diversity of stakeholders and role players, a principled Code of conduct shall be adopted to facilitate coordination, interactions and proceedings of meetings in the IDP process. The Code of Conduct will be adopted corporately by the IDP Representative forum and will be subjected to yearly review. Over and above the structures and systems in place for mutual cooperation between the different parties to attain corporate approach to development planning, it is incumbent upon individual role players to

abide by the principles of Batho-Pele and have a value system that is passionate to economic, environmental and social well-being of citizens of Mopani District Municipality.

.....
ANNEXURE 1

Table: Documents guiding sector plans and other local government strategies

CATEGORY OF REQUIREMENTS FOR SECTOR PLANS

Municipal level plans

	Key Plans required	Legislation
1.	Water Services Development Plan	Water Services Act 108 of 1997
2.	Integrated Transport Plan	Land Use Transport Bill, 2000
3.	Integrated Waste Management Plan	National Environmental Management Act, 1998
4.	Disaster Management Plan	Disaster Management Act 57 of 2002
5.	Performance Management System	Municipal Planning and PMS Regulations
6.	District Health plan	National Health Act 2003
7.	Integrated energy plan	White Paper Energy Policy of RSA, December 1998
8.	Spatial Development Framework	SPLUMA, Municipal Planning and PMS Regulations
9.	Environmental Management Plan	National Environmental Management Act (1998)
10.	Air Quality Management	National Environmental Management Act (1998)
11.	Five Year Financial Plan	Municipal Systems Act 32/ 2000
12.	Institutional Plan	Municipal Systems Act 32/ 2000
13.	Five Year Capital Investment Plan/ Infrastructure Plan	Municipal Systems Act 32/ 2000
14.	Integrated Waste Management Plan	Waste Act, 2008 (Act 59 of 2008)
15.	National and Provincial Strategies and other documents that could influence local strategies.	All relevant National and Provincial legislations, Policies and Guidelines.
16.	Local Economic Development Strategy	National Policies & Guidelines
17.	GIS Strategy	National Spatial Development Framework

.....
Cllr PJ Shayi
Executive Mayor

.....
Date