

MOPANI DISTRICT MUNICIPALITY

IDP/ BUDGET/ PMS REVIEW FRAMEWORK 2008/09

GOVERNMENT BUILDINGS
GIYANI MAIN ROAD
LIMPOPO PROVINCE
WEBSITE: WWW.MOPANI.GOV.ZA
FAX NO: (015) 812 – 4301/2
TEL NO: (015) 811 6300

PRIVATE BAG X 9687
GIYANI
0826



TABLE OF CONTENTS

1. Introduction	3
2. Content of the IDP Framework	3
3. Mopani District Municipality Spatial Framework	3
4. Components of Mopani District Municipality	4
5. Powers and Functions	5
6. Legislative and Policy requirements	5
7. Localised guidelines	5
8. Alignment issues	6
9. Approach to inter and intra-municipal issues	8
10. Process issues	8
11. Cycle of IDP Process	8
12. Structure that drive the IDP	9
13. Inter-governmental structures	10
14. Milestones of the IDP	11
15. Sector plans	11
15.1 Outstanding sector plans	12
16. Public participation	12
16.1 Public comments on the draft IDP	13
17. Publication of the Final IDP	13
18. Status and effect of the IDP	13
19. Monitoring and amendment: Process Plan and Framework	14
19.1 Monitoring, evaluation and Reporting of Process Plans	14
19.2 Amending of the IDP Framework	14
20. Conclusion	14

1. INTRODUCTION

Municipalities are required in terms of section 34 of the Municipal Systems Act 32/ 2000, to review the integrated plan on an annual basis. The District and local municipalities within its area, have to carry out the planning process in accordance with a framework that is binding to both, and approved by a District Municipal Council. Each of the local municipalities, including the District must prepare a Process Plan to guide and manage the IDP Review process, in so far as planning, drafting and adoption/approval, so as to ensure maximum community participation, transparency and accountability by all role players.

2. CONTENT OF THE IDP FRAMEWORK

Section 27 of the Municipal Systems Act 32/2000 provides that the IDP Framework should:

- (i) identify plans and planning requirements binding in terms of national and provincial legislation;
- (ii) identify matters that will need alignment of IDPs of District and Local municipalities.
- (iii) identify principles to be applied and coordinate the approach to be adopted in respect of those matters.
- (iv) determine procedures for consultation, District and Local municipalities, during the drafting of IDPs.

The Framework should clearly outline the space economy of the planning exercise, the stakeholders, role players, main milestones to be achieved within the time-frames and their alignment thereof.

Having been agreed by both District and its Local municipalities, the Framework should become the benchmark from which every municipality sets its planning processes, to ensure harmony in the coordination of activities. In the event that disputes arise, the dispute breaking mechanisms should be in place for a solution. The Framework should provide structures that would deal with every activity and the line of command would also be clarified. The framework will also provide how the IDP would be implemented, monitored and evaluated.

3. MOPANI DISTRICT MUNICIPALITY SPATIAL FRAME-WORK

Mopani District municipality is established in terms of the Notice of establishment, Notice no. 309 of October 2000 and further adjusted in terms of Notice no. 422, Government Gazette. No. 1216 of 27 December 2005, which provides for the inclusion of Maruleng Local municipality and the District Management Area (DMA). It is situated in the North-Eastern quadrant of the Limpopo Province, 70 km from Polokwane (main City of the Limpopo Province). It is bordered in the East by Mozambique, in the North, by Zimbabwe and Vhembe District Municipality, in the South, by Mpumalanga province through Ehlanzeni District municipality and, to the West by Capricorn District and, in the South-West, by Sekhukhune District municipality.

The District spans a total area of 2 534 413 ha (25 344, 13 km), where almost 50% is nature conservation area(s).

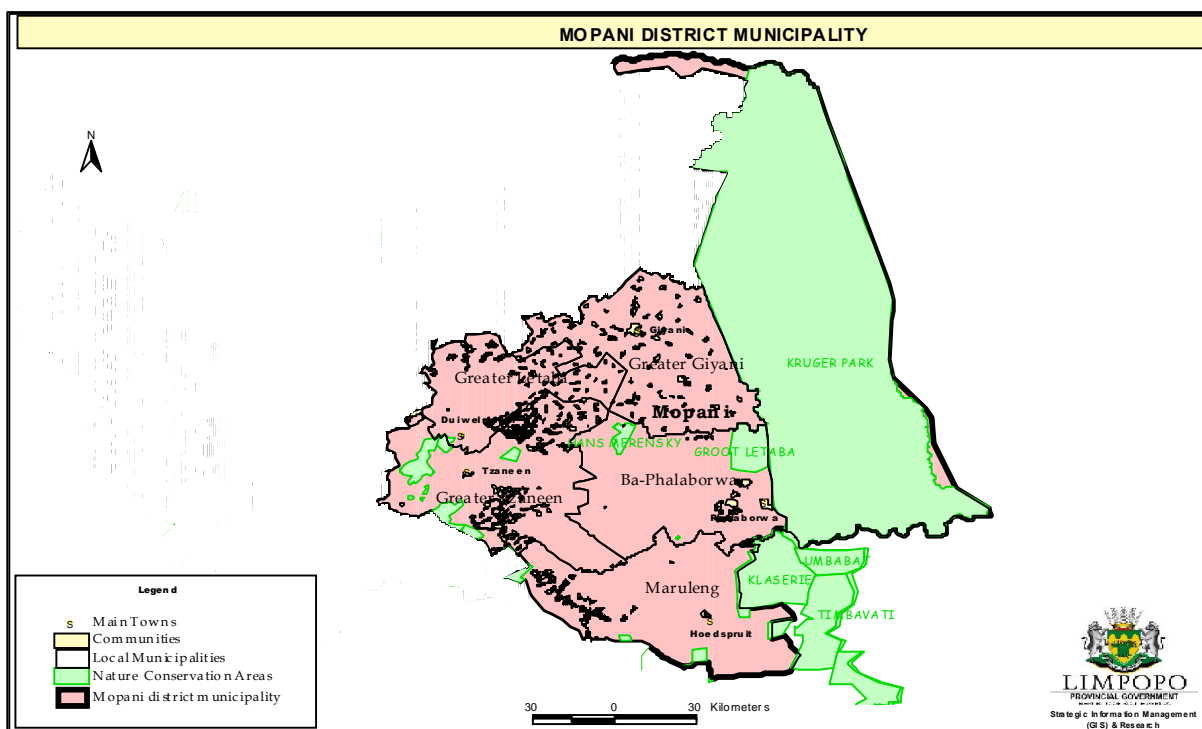
4. COMPONENTS OF THE DISTRICT MUNICIPALITY

Mopani District Municipality is made up of five local municipalities and the District Management Area (DMA) as defined/described in terms of Municipal Demarcation Act 27 of 1998. The Local municipalities referred to here are:

- **Greater Letaba,**
- **Greater Giyani,**
- **Greater Tzaneen,**
- **Maruleng,**
- **Ba-Phalaborwa ,**
- **The District Management Area** (largely made up of the Kruger National Park (north of Lepelle River), and also form part of the Greater Limpopo Transfrontier park).

The local municipalities are further demarcated in terms of wards, totaling to 118 wards in the whole district area, with 15 urban areas (towns and townships) and 348 villages (rural settlements).

Map 1: Local Municipalities and District Management Area (Kruger National Park) within Mopani District



5. POWERS AND FUNCTIONS OF MOPANI DISTRICT MUNICIPALITY

Powers and Functions conferred to Mopani District family of municipalities are as provided for in the **Provincial Notice of Establishment of Municipalities**, Notice no. 309 of 2000, Government Gazette no. 615/ 2000.

The division of powers and functions between the District and Local municipalities has been adjusted by the MEC for Local Government and Housing, in terms of Limpopo Provincial Government Gazette no. 878 of 7 March 2003, where the following are transferred to Local municipalities:

- Solid waste disposal;
- Municipal roads that form an integral part of road transport system of the municipal area;
- Establishment, conduct and control of cemeteries and crematoria serving the municipal area;
- Promotion of local tourism;
- Municipal works relating to any of the above functions or any other administrative function assigned to the local municipality in terms of Section 156(4) of the Constitution.

Mopani District municipality shall further be responsible for coordination, support and capacitation of the Local municipalities within its area, in line with Mopani District municipality Intergovernmental Protocol framework.

6. LEGISLATIVE AND POLICY REQUIREMENTS

In planning for the development of its area, Mopani District Municipality will be guided by the following legislative provisions and national and provincial policy framework documents that are applicable to local government:

- (a) Objects of Local government – section 152 of the Constitution
- (b) National Spatial Development Perspective (NSDP)
- (c) Limpopo Growth and Development Strategy (LGDS)
- (d) Limpopo Provincial Spatial Rationale
- (e) The key performance areas provided for in the Local Government Strategic Agenda
- (f) Millennium Development Goals
- (g) Local Agenda 21
- (h) Accelerated Shared Growth Initiatives in South Africa (ASGISA)
- (i) Project Consolidate municipalities: Maruleng, Greater Giyani and Greater Letaba
- (j) Integrated Sustainable Rural Development Programme (ISRDP): Maruleng Local municipality.
- (k) Term (Lifespan) of office of the current Mopani District Council – MSA, Sect 26(c)

7. LOCALISED DEVELOPMENT PLANNING GUIDELINES

While legislative provisions and national and provincial policies should guide the planning and development, municipalities should also look into the circumstances that are pertinent and particular to their areas. These would be referred to as Localised planning guidelines.

Mopani District Municipality's development planning will therefore be guided locally by information with respect to:

- (i) **Down-stream:** poverty stricken communities, drought, high level of HIV and AIDS, poor Socio-economic infrastructure, high skills shortage, disintegrated human settlement and Environmental degradation.
- (ii) **Up-stream:** high tourism, agriculture and mining potentials, Neighbourliness with Mozambique and Zimbabwe.
- (iii) State of the Nation Address (SONA) of 2008
- (iv) State of the Province Address (SOPA) of 2008
- (v) State of the District Address (SODA) of 2008
- (vi) State of the Municipal Address (SOMA) of 2008
- (vii) 2010 World Soccer
- (viii) Prioritisation model
- (ix) Available Resources

The above should guide areas of emphasis to project initiation and resource allocation.

8. ALIGNMENT ISSUES

Alignment is an instrument used to synthesize and integrate the top-down and bottom-up planning process between different spheres of government. Alignment should be arrived at between Local and District municipalities as well as National and Provincial government. All parties involved in the alignment need to be informed regarding their roles.

There are two types of alignment procedures that have to take place in the IDP process, i.e. **vertical and horizontal alignment**. These procedures complement each other and the Mopani District municipality will ensure that both procedures are applied. **The horizontal alignment, which is between Local municipalities and the District (Category B & C municipalities)**, ensures that planning processes and issues are co-coordinated and addressed jointly. The District has the responsibility to ensure that horizontal alignment between the local municipalities takes place. On the other hand the **vertical alignment is between local government (local and district municipalities) and other spheres of government (provincial and national sector Departments)** and also other stakeholders e.g. Eskom and Telkom). These have to ensure that the IDP is in line with national and provincial policies, legislation and strategies, so that the support role of both national and provincial government to municipalities could fit well, e.g. budget and other resource allocations from government departments.

As provided for in Section 35 of Municipal Systems Act 32/ 2000, the following milestones of alignment should be attained:

- (i) Budgeting process of the municipality should align with IDP process in the way that allocations would be informed by the priorities and objectives emanating from the IDP. It is imperative to note and ensure that all projects in the IDP should be budget-linked.
- (ii) National and Provincial Departments' programmes/projects at municipal levels should align with the municipal development priorities and objectives.
- (iii) Local government programmes at the District level should align with programmes at the local municipalities.

- (iv) All development initiatives by anyone (government, private sector international agencies) should only be approved on the basis that they have expression in the priorities and objectives of Mopani District Municipal IDP.
- (v) Local municipalities IDPs should inform the District IDP within the District framework.
- (vi) The District should coordinate and harmonise the relations on projects that are located across any two or more local municipalities. That will include inter-district project ripple impact where need arises Department of Local Government and Housing should facilitate.

8.1 Strategy for Horizontal Alignment

The main responsibility of horizontal alignment lies with Mopani District, but the responsibility of aligning local issues at the municipal level lies with the municipality concerned. The IDP Steering Committee is responsible for the alignment between the local and district municipalities, and Provincial and National Departments. Further alignment will take place within the District Representative Forum meetings, with representatives from local IDP Representative Forums. The District IDP should also align with adjacent municipalities, viz. Vhembe (Thulamela and Makhado), Capricorn (Molemole and Polokwane), Ehlanzeni (Bushbuckridge and Thaba-Chweu) and Sekhukhune (Fetakgomo) for developmental issues of common interest.

8.2 Strategy for Vertical Alignment

The core component of vertical alignment will be through the Sectoral Cluster meetings in Economic, Social & Infrastructure and Governance & Administration, that are convened at District and Provincial levels. Alignment with Provincial Departments may also be achieved through Provincial planning forum visiting the District. The District will review Stakeholders/Community membership participating in IDP on annual basis.

8.3 Sector Alignment

During the past IDP cycles, it has been noted that some municipalities in the district were struggling to develop the required sector plans. The district has an obligation to support such municipalities. Where these municipalities lack the capacity it is recommended that they partner with relevant sector Departments for assistance in the development of these plans.

The Table below shows structures that are set strategically to deal with **horizontal, vertical and sector alignment issues** in different the levels of accountability.

Horizontal Alignment Structures	Vertical Alignment Structures	Sector Alignment Structures
<ul style="list-style-type: none"> - District Mayors forum - Speakers Forum - Portfolio committees - IDP Representative forum - District Managersøforum - IDP Steering committee - Clusters and Technical committees 	<ul style="list-style-type: none"> - Premier Mayors forum - Provincial HOD Lekgotla - Sectoral Provincial/ District Clusters - IDP Representative forum - Cluster and Technical committees 	<ul style="list-style-type: none"> - Provincial HODs Lekgotla - IDP Representative forum - District Managersøforum Cluster and Technical committees

For more details, see “Intergovernmental Structures/ Support structures for IDP” in the next chapter.

9. APPROACH TO INTER AND INTRA-MUNICIPAL ISSUES

In realization that Mopani is part of Limpopo province, part of South Africa, and abutting with Mozambique, Zimbabwe and other municipalities, care shall be taken when dealing with issues that may have ripple effect to those entities. Meetings with them should be facilitated at any level where they arise. For interaction with countries outside South Africa, Department of Foreign Affairs, Department of Local Government & Housing and Office of the Premier will be consulted.

Again, taking cognizance that all projects, national, provincial, district-wide or local, take place in a space that is managed directly by a Local municipality, courtesy shall be exercised in all engagements with areas of the municipalities.

10. PROCESS ISSUES

- (a) The District IDP framework shall inform the Process plan of the District and those of the Local municipalities.
- (b) The IDP process should align with the legislative time-frames (MSA & MFMA).
- (c) Community involvement should be enshrined in the process from preparatory phase to approval and implementation phases of the IDP. (MSA and DFA).
- (d) Local municipalities IDP process should be informed by the Ward level development issues.
- (e) In all phases of the IDP Review process, Local municipalities should inform the District within the District frame-work.
- (f) Local municipalities shall submit the approved IDP documents and sector plans to the District Municipalities.
- (g) Capital projects in the Local municipal IDPs should also have expression in the District municipal IDP. Local Municipalities should ensure their responsibilities on projects within their localities and the District may only be engaged depending on the magnitude of a project.
- (h) Project proposals that are initiated after the approval of the IDP shall go into the next annual Review process or shall cause the amendment of the current IDP, in accordance with the process indicated in section 3 of the Municipal Planning and Performance Management Regulations, 2001.

11. CYCLE OF THE IDP PROCESS

PHASIS OF THE IDP PROCESS	TIME-FRAMES
Preparatory phase	By the 31 st August 2008
Analysis phase	By the 30 th September 2008
Strategies phase	By the 31 st October 2008
Project phase	By the 30 th January 2009
Integration phase	By mid March 2009
Approval phase	By the 31 st May 2009
<i>NB: The above time frames shall apply to both Mopani District and Local Municipalities.</i>	

12. STRUCTURES THAT DRIVE THE IDP

The following structures will be responsible for the development; implementation and monitoring of the IDP of MDM. The Municipal Manager and the Director, Planning and Development shall facilitate all IDP processes. The Municipal Manager shall also provide administrative oversight in the drafting of the IDP.

STRUCTURE		COMPOSITION	ROLE
(a)	Council	Members of Council	Approve/ adopt IDP. Section 25(1) Municipal Systems Act.
(b)	Mayoral committee	Executive Mayor, Portfolio Heads, Municipal Manager and Senior Managers/ Directors	<ul style="list-style-type: none"> - Provide political oversight in the Management of the drafting of the IDP. Section 30 of Mun. Systems Act. - Assign responsibilities to Municipal Manager - Submit the draft IDP to Council
(c)	Portfolio Head, Planning	Portfolio Head and members of Portfolio committee, Strategy, Planning & IDP.	Managing the drafting of the IDP on behalf of the Mayoral committee
(d)	IDP Representative forum	Community structures, SOEs, NPOs, Traditional leaders, Ward Councilors, Associations, interest groups, Government Departments, Local Municipalities and Resource persons.	Debate and confirm priorities of the municipality in terms of Strategies, Projects and Integration phases. Represent communities at strategic decision-making level.
(e)	IDP Steering committee	<ul style="list-style-type: none"> - IDP Steering committee (MM, Directors + IDP Manager and Middle Managers) - IDP Technical committee (IDP Manager, Ass. Director Finance, PMS Coordinator, LMs+KNP) - Operational Task Team (IDP Manager, Ass. Director Finance, PMS Coordinator) 	<ul style="list-style-type: none"> - Responsible for the drafting of the IDP - Alignment of process & plans - IDP consultation with various sectors. - Preparations for all IDP meetings
(f)	Cluster Technical Committees:	<ul style="list-style-type: none"> - Economic Technical Committee - Social and infrastructure Technical committee - Governance and Administration Technical committee 	<ul style="list-style-type: none"> - Implement the IDP - Develop Sector plans
(g)	Performance Audit Committee	<ul style="list-style-type: none"> - Members of the Audit Committee - PMS Coordinator - Internal Auditor 	IDP/Budget Performance Monitoring
(h)	Provincial Government	MEC for Local Government and Housing	Assess/Evaluate the IDP, comment and monitor its implementation.

13. INTERGOVERNMENTAL STRUCTURES/ SUPPORT STRUCTURES TO IDP

In order to give effect to municipal planning in co-operative government, Mopani District Municipality has in terms of Intergovernmental Relations Act, sections 22 and 27, developed Intergovernmental Protocol Framework which provides for the establishment of structures that deal with alignment of development programmes and service delivery issues across spheres of government as well as organs of the state. The structures also deal with broad policy matters that provide bottle-necks breaking mechanisms in IDP processes and implementation. The Table below shows the structures, their composition and functions.

STRUCTURE		COMPOSITION	FUNCTIONS
(a)	Premier Intergovernmental Forum	Premier, Mayors, Heads of Departments, Municipal Managers (DMs and LMs).	<ul style="list-style-type: none"> ○ Service Delivery issues ○ Inputs into draft national policies and legislation. ○ Implementation of national policies and legislation ○ Coordination of Districts Cross-cutting issues.
(b)	HOD Lekgotla	HoDs of Provincial & National Depts Municipal Managers	<ul style="list-style-type: none"> ○ Implementation of provincial and national policies ○ Support structure to Premier IGF.
(c)	District Intergovernmental Forum	<ul style="list-style-type: none"> ○ Exec. Mayor ○ Mayoral committee ○ Traditional leaders in Council ○ Mayors of Local Municipalities ○ Councilors of KNP 	<ul style="list-style-type: none"> ○ Inputs in the national and provincial policies and legislation ○ Implement national and provincial policies and legislation. ○ Implement matters arising from Premier IGF. ○ Monitor Service delivery ○ Coherent planning and Development
(d)	District Managers Forum	○ Municipal managers (District and Local municipalities)	<ul style="list-style-type: none"> ○ Provide technical support and implement decisions of the District Intergovernmental Forum ○ Address IDP alignment issues.
(e)	District Technical Coordinating committee	○ Members of Management from all District and Local municipalities including the KNP & Sector Departments	<ul style="list-style-type: none"> ○ Implement decisions of the District Intergovernmental Forum ○ Address IDP alignment issues. ○ Entrench coordination between LMs, MD and sector Departments.
(f)	District Speakers Forum	All Speakers of the Mopani district family of municipalities	Monitor the functionality of the District-wide public participation policy framework, Ward Committees, Community Development Workers and the Social partners.
(g)	District Ward Committee Forum	Five representatives from each of the five Local municipalities	<ul style="list-style-type: none"> ○ Implementation and monitoring of projects ○ Community mobilization in issues of governance

Facilitators: Office of the Municipal Manager/Planning Directorate

14. MILESTONES OF THE IDP

A credible integrated development plan must identify at least the following (as per Section 2 of the Municipal Planning and Performance Management Regulations, 2001)

- (a) (i) Institutional framework which must include the organogram
 - (ii) Investment plan/ Capital investment plan
 - (iii) Infrastructure, social, economic and institutional development programmes
 - (iv) All projects and programmes to be implemented by any organ of the state.
 - (v) Key performance indicators
- (b) Referrals that are open for public inspection, i.e. **sector plans**, maps, etc.
- (c) Spatial development Framework
- (d) Council's development priorities and objectives for the term ending 2011
- (e) Financial plan with at least three years projections that address the priorities in (d) above.

15. SECTOR PLANS

In this phase of local government, it is expected that all municipalities be implementing and reviewing their plans. It is regrettable that various essential sector plans have not been developed in municipalities since establishment. It has to be the priority of every municipality to ensure that all essential outstanding sector plans are developed in the year 2008/09.

All sector plans shall be developed sectorally and be debated and confirmed at the IDP Representative forums before they are submitted to a municipal Council for approval. Therefore the process of developing a sector plan shall be regarded complete upon Council approval of the said plan.

15.1 OUTSTANDING SECTOR PLANS (2008/09)

The Mopani District family of municipalities will ensure that the following necessary sector plans of the IDP are developed.

Mopani DM	Maruleng	Greater Giyani	Greater Letaba	Greater Tzaneen	Ba-Phalab'rwa
Institutional plan	Institutional plan	Institutional plan	Institutional plan	Institutional plan	Institutional plan
5-year Capital investment plan/ Infrastructure plan	5-year Capital investment plan/ Infrastructure plan	5-year Capital investment plan/ Infrastructure plan	5-year Capital investment plan/ Infrastructure plan	5-year Capital investment plan/ Infrastructure plan	5-year Capital investment plan/ Infrastructure plan
5-year Financial plan	5-year Financial plan		5-year Financial plan	5-year Financial plan	SDF
Environmental Management plan	Environmental Management plan	Environmental Management plan	Environmental Management plan		Environmental Management plan
(n/a)	Land Use Management Scheme	Land Use Management Scheme	Land Use Management Scheme	Water Services Development plan	Land Use Management Scheme
Housing plan	Housing plan	Housing plan	Housing plan	Housing plan	Housing plan
Employment Equity plan	Poverty alleviation and Gender Equity Plan	Poverty alleviation and Gender Equity Plan	Poverty alleviation and Gender Equity Plan	Poverty alleviation and Gender Equity Plan	Poverty alleviation and Gender Equity Plan
	LED Strategy	LED Strategy	Health Plan	Health Plan	LED Strategy
	Tourism Strategy		Tourism Strategy		Tourism Strategy
			Social Crime Prevention Plan	Social Crime Prevention Plan	
	Anti Corruption Strategy		HIV & AIDS	Risk Management plan	
Air Quality Management Plan			Air Quality Management Plan	Air Quality Management Plan	

See annexure 1 for “**CATEGORIES OF REQUIREMENTS FOR SECTOR PLANS**”

16. PUBLIC PARTICIPATION

All structures dealing with the IDP at the District level shall bear representation of local municipalities to ensure alignment at every stage of the IDP process. All IDP Rep. Forum meetings of Local municipalities shall have district representation. Programmes for the meetings should be coordinated in harmony with one another, taking cognizance of the schedules in the Process plans. The IDP process should allow for community involvement throughout the process, i.e. Preparation to Approval phases.

16.1 PUBLIC COMMENTS ON THE DRAFT IDP

Following the approval of the draft IDPs by the municipal Councils by end of March 2009, the Draft IDP documents should be publicised for all members of the community to comment on gaps and successes of the IDP. The period afforded for members of public to view and comment on the draft shall be 21 days (Municipal Planning and PM Regulations, Section 15 (3)). Community Radio stations and Thusong centers will also be used in this regard and relevant officials will be deployed to the centres to guide and solicit comments/ inputs.

16.1.1 Public Comments raised during the publication of the draft IDP shall be taken into consideration when final changes are effected in the draft IDP before submission to Council.

16.1.2 Upon approval of the final IDP, projects that have not been highlighted during the consultation and development of the IDP shall either wait for the next review process or be dealt with in accordance with the amendment process provided for in Section 3 of the Municipal Planning and Performance Management Regulations, 2001.

17 PUBLICATION OF THE FINAL IDP

Within fourteen days after adoption of the final IDP by a Municipal Council, the public should be notified of the adoption and inspection of the document. Summary of the IDP should also be made available to the public (Municipal Systems Act, section 25(4)). The IDP should also be marketed to the public to ensure public support and awareness of the municipal programmes for the year(s) on plan. This will enable communities to be ready for implementation of projects and the benefits thereof.

Within the municipality, the IDP document should also be distributed and marketed to ensure that all employees are aware of the municipality's programme in order to share the same Vision. It is important that employees see the linkage of their strategic goals and objectives as compiled through the IDP. Making the IDP documents available and marketing thereof may be a costly exercise and each municipality must allocate funds for this purpose.

18 STATUS AND THE EFFECT OF THE IDP TO MOPANI DISTRICT AND FAMILY OF MUNICIPALITIES (Section 35 & 36 MSA)

- (a) The IDP shall inform the annual budget that must be based on the development priorities and objectives and performance target set.
- (b) The IDP is the principal strategic planning instrument which guides and informs all planning and all decisions with regard to planning management and development, thus the municipality should conduct herself in a manner that is consistent with her IDP.
- (c) The IDP binds the municipality in the execution of its executive authority except where there is a Conflict with the legislation, in which case the legislation shall take precedence.
- (d) It binds every affected person as a municipal policy manual.

19. MONITORING OF THE PROCESS PLAN AND AMENDMENT OF THE FRAMEWORK

19.1 Monitoring, Evaluation and Reporting of Process Plans

Each municipality, including the Mopani District Municipality, will be responsible for monitoring its own Process Plan and ensuring that the Framework Programme is being followed as agreed. The District IDP office must monitor compliance of all municipalities to the Framework and Process plan. In the event of any problem, the District Managers forum will deal with issues of non-compliance. Monthly progress reports with regard to planning processes, as per each municipal IDP process plan, must be submitted to Mopani District Municipality. The implementation progress reports will be consolidated by the PMS Coordinator and submitted to the District Managers forum as well as the other IGR structures on monthly basis. The Executive Mayor, through the Municipal Manager, shall submit reports to the MEC for Local Government and Housing on quarterly basis.

Detailed mechanisms that will be used to monitor each municipality's process plan need to be stipulated in the designated Process Plans. Monitoring mechanisms may include monthly progress reports submitted to the designated council.

19.2 Amendment of the Framework

In the event of any deviations from the District Framework, the following procedure is to be followed:

- 19.2.1** Each Local municipality must inform the District Municipality, within a reasonable time, deviations from the process plan that affect district wide activities.
- 19.2.2** The District IDP office (Directorate Planning), is responsible to assess progress on the issue and make recommendations to the respective IDP Steering committees.
- 19.2.3** The IDP office should inform the District Steering Committee of its recommendations. Depending on the magnitude of the issue, the District Steering committee shall decide or make referral to relevant structure(s).
- 19.2.4** The IDP office must inform the affected municipality of the decision taken.

20. CONCLUSION

Over and above the structures and systems in place for mutual cooperation between different parties to attain sustainable development in Mopani District Municipality, it should be left to individual role players in the planning process, to abide by the principles of Batho-Pele and have a value system that is passionate to economic, ecological and social well-being of our communities.

ANNEXURE 1

Table: Documents guiding sector plans and other local government strategies

CATEGORY OF REQUIREMENT FOR SECTOR PLANS

Municipal level plans

	Plans required	Legislation
1.	Water Services Development Plan	Water Services Act, 1997
2.	Integrated Transport Plan	Land Use Transport Bill, 2000
3.	Integrated Waste Management Plan	NEMA, 1998
4.	Disaster Management Plan	Disaster Management Act, 2002
5.	Performance Management System	Municipal Planning and PMS Regulations
6.	Housing plan	Housing Act, 1997
7.	Integrated energy plan	White Paper Energy Policy of RSA, December 1998
8.	Spatial Development Framework	Municipal Planning and PMS Regulations
9.	Environmental Management Plan	National Environmental Management Act (1998)
10.	Air Quality	National Environmental Management Act (1998)
11.	Five Year Financial plan	Municipal Systems Act 32/ 2000
12.	Institutional Plan	Municipal Systems Act 32/ 2000
13.	Five Year capital Investment plan/ Infrastructure plan	Municipal Systems Act 32/ 2000
14.	National and Provincial Strategies and other documents that could influence local strategies.	All relevant National and Provincial legislations, Policies and Guidelines.