

1st Quarter Institutional Performance Report Addendums 2010/2011

for

Mopani District Municipality



"To be the Food Basket of Southern Africa and the Tourism Destination of Choice



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I. PURPOSE

The purpose of this report is to give feedback regarding the performance of Mopani District Municipality as required through The Municipal Systems Act No 32 of 2000. The information included in this report is based on the IDP scorecard¹ and SDBIP² as developed for the financial year 2010/2011. The report is based on information received for the first quarter assessment of performance ending September 2010. This is a high-level report based on scores obtained through a process whereby actual information per Key Performance Area (KPA), objectives, programmes and projects are compared to the budget and initial planning included in the 2010/11 Integrated Development Plan.

For ease of reference the report is divided into the following sections:

- IDP Performance
- National Performance
- SDBIP Performance
- Organisation Performance (SDBIP and Lower SDBIP combined)

The report serves as a summary of results. Detail on Key Performance Indicators (KPIs) and Activities are included in a separate document due to the volume thereof. Results are presented in the form of scores; **1** to be interpreted as being very low performance, **3** being that target was reached and **5** referring to excellent or above target meaning that a total of 167% or more of target was achieved. Scores were calculated using an automated system adapted to comply with the Mopani District Municipality's Performance Management requirements. Addendums have been included as an addition to this report and provide more information on the scores achieved.

II. EXECUTIVE SUMMARY

This report serves as the 1st Quarter Performance Report for the financial year 2010/2011 ending 30 September 2010. Its aim is to provide feedback on the IDP performance as well as National and SDBIP performance. The overall performance level achieved by the Municipality was a score of **3.02 (101%)** for the first quarter's assessment. A summary of the related scorecards follows;

- The IDP scorecard received a score of 3.30 (110%).
- The Organisational performance scorecard (SDBIP and Lower SDBIP combined) received a score of 2.73 (91%).

The **IDP** scorecard (which includes the National (General) Indicators³) ended the quarter over target, with some of the achievements being seen as follows:

- The total outstanding service debtors to revenue that have been outstanding for more than 90 days were only 3.22% against the targeted maximum of 45%.
- \blacksquare A total of 126 officials participated in ABET⁴ training and four (4) in ELDP⁵.

¹ Scorecard as per the strategic chapter of the Integrated Development Plan for 2010/2011.

² Service Delivery and Budget Implementation plan available at <u>http://www.mopani.gov.za/index.php?page=sdbip</u>

³ Act 32, 2003: Municipal Systems Act Section 43

⁴ Adult Basic Education and Training



- A total of 150 jobs were created through Local Economic Development (LED) initiatives specifically related to agricultural projects and 141 were created through capital works projects.
- The percentage of outstanding service debtors to revenue stood at 7.88% at the end of the first quarter against the target of maximum 45%.

Challenges were seen in the following areas:

- Only 48% of the positions budgeted for as per toe organogram have actually been filled. This equates to 179 out of the 371 positions.
- The percentage (%) variance in total budget expenditure stands at 81% at the end of the first quarter. This equates to R 131,993,478.87 out of the total budget of R 706,115,842.00.
- The percentage of the capital budget that was actually spent for projects identified in the Integrated Development Plan (IDP) stood at only 14.76% against the target of 25%.

The **Organisational Performance** scorecard (SDBIP and Lower SDBIP combined) ended the first quarter just below target. The Organisational Performance is measured per directorate performance as reported on in more detail below:

The **Office of the Municipal Manager Directorate's Scorecard** received a score of **2.93** (98%) for the first quarter's performance. Achievements included the following:

- Disaster preventative measures were implemented for the Foot and Mouth Disease outbreak on the Malati farm in Gravellote. The farm was immediately placed under quarantine and nine road blocks were established to cover the area. The Veterinary Service, the South African Police Service, Traffic Disaster Management and the Department of Agriculture were all involved.
- Effective early warning strategies to disseminate information to relevant stakeholders are in place. In addition the Disaster Center monitors the Fire Danger Rating on a daily basis. There was no requirement for early warnings in the first quarter.
- Disaster response plans have been developed for communicable and non-communicable diseases, natural hazards, environmental degradation hazards and technological hazards.
- The 3-year and annual Audit Plan has been drafted and presented to the Audit Committee. Some amendments have been recommended and the final document will be resubmitted to the Audit Committee on the 21st of October.

Challenges were faced in that only 60% of the internal audit queries related to the Directorate was resolved. This is as a result of where intervention by other Directorates has been required. The Audit Committee Report was not submitted to Council as it is not yet finalised. Intervention is needed to expedite the submission of this report. No progress has been reported on a number of projects which include the *Disaster Management Summit* project where research into the relevant topic for the summit is currently being undertaken. Research for a Vehicle tracking system was conducted into the best system available. The center is currently evaluating the digital radio system. In addition, no Disaster Management employees, Managers or Ward Structures were trained in Disaster Management. The call center operators will be trained in October.

⁵ Executive Leadership Development Program



The **Budget and Treasury Directorate's Scorecard** received a score of **2.13** (71%) for the first quarter's performance. Achievements included the following:

- The staff benefit report is included in the section 71 and expenditure reports which are submitted monthly and quarterly to Council.
- The percentage of outstanding service debtors to revenue stood at only 7.88% against the target of 45.00%.
- All 81 (100%) tenders that were adjudicated were awarded to Historically Disadvantaged Individuals. Thirty seven (37) tenders out of the 81 (45.68%) were awarded to women being well over the targeted 10% and twenty nine (29) (35.80%) were awarded to young people (18 – 35 years old) which is also well over the 10% target. Seventy five (75) of the 81 tenders (92.59%) were awarded to businesses in the district area.
- All (100%) projects were completed within budget and all (100%) that were completed were in-line with the specifications.

Challenges were that the reported operational budget variance for the Directorate was 34% against the targeted maximum of 10%. The total amount of revenue from fire services that has been outstanding for more than 90 days was R 174 029.26 against the target of R 5 400.00. No (R 0.00) MIG⁶ transfer was received against the target of R 54 713 750.00 and expenditure in the amount of R 42 040 956.53 of the Municipal Infrastructure Grant (MIG) was reported against a zero budget.

The **Technical Services Directorate's Scorecard** achieved a score of **2.52** (84%) for the first quarter. Achievements included the following:

- A total of 45% of the identified risks related to the Directorate were addressed against the target of 18%.
- The *Xikukwane Xivulana Road* project is ahead of schedule. The contractor is already on site and the construction is at 50%.
- The *Lenyenye Sewage plant and outfall sewer* project is on schedule. The project is at 50% of physical progress. The contractor is currently active with the steel fixing and casting of the floor slab.
- The *Mopani Rural Household Sanitation* project is on schedule. Service providers have been appointed and the construction and purchasing of materials has commenced.
- The Giyani System N (Mapuve and Bulk main supply to Siyandani) project is also on schedule. The project is at 66% of physical progress. The contractor is currently active with the trench excavations for the pipeline as well as the concrete works on the reservoirs.

Challenges were faced in that only 65% of the internal audit queries related to the Directorate was resolved within the agreed timeframes. Due to delays in the issuing of budget letters, only 70% of projects were started on time. A number of tenders for the appointment of contractors have not been closed and some have not been advertised. This results in project delays as contractors should have been appointed and the site establishment for those projects completed. In addition, due to slow progress and workmanship issues with the Service Providers, only 70% of the projects have been completed. It was also noted that the appointment of contractors not suited to the project due to their capacity has occurred and has also had a detrimental effect on the overall progress made.

⁶ Municipal Infrastructure Grant

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The **Planning and Development Directorate's Scorecard** received a score of **3.15** (105%) for the first quarter's performance. Achievements include:

- A total of 37 long term jobs⁷ and 88 temporary jobs⁸ were created through Municipal Local Economic Development activities specifically in the area of agriculture. Main beneficiaries were people unemployed from Namakgala, Xikukwane, Linyenye, Metz, Mapumpuve, Kgapane and Giyani.
- A total of 60 jobs were created through SMME⁹ support.
- No (0%) operational budget variance was reported for the Directorate.

Challenges were faced in that mainly due to the late approval of business plans most projects are behind schedule. The projects for the *Corporate GIS establishment* and *Site Demarcation Support* are at 50% of completion. The projects for the *rehabilitation of the Moshupatsela farm* and *Women Empowerment* – *Sedwana* are at only 25% of completion.

The **Corporate Services Directorate's Scorecard** received a score of **3.96** (132%) for the first quarter's performance. Achievements include:

- A total of 50.9% of the total staff members are now women and job descriptions exist for all positions within the Directorate.
- All of the internal audits queries were resolved within the specified timeframes.
- All applicable Council resolutions have been implemented.
- All candidates were informed of the outcome of job applications and all projects have started on time and are on course.

Challenges were faced in that no induction training has taken place for new staff members. In addition, both the HIV Awareness and Employee Wellness campaigns are still in the planning stage.

The **Community Services Directorate's Scorecard** received a score of **3.18** (106%) for the first quarter's performance. Achievements include:

- A total of 90% of HIV/Aids ARV¹⁰ sites that were monitored complied with the standards. All 15 of these sites were accredited for the provision of ARV's.
- There were no reported cases of water-borne diseases.
- A total of 80% (206 incidents) of fire related emergency incidents were concluded within 60 minutes from dispatch
- A total of 410 fire prevention inspections were conducted against the target of 300.

Challenges were faced in that the reported operational budget variance for the Directorate stood at 20.70% against the targeted maximum of 10%. It was noted that an updated figure will reflect

⁷ Employment for an individual earning minimum income or above, for at least 3 months

⁸ Employed less than 3 months

⁹ Small, Medium and Micro Enterprise

¹⁰ Anti Retro-Viral



once the Expenditure report is available. Only 70% against the targeted 90% of RDP¹¹ houses are currently occupied. No Housing Beneficiaries workshops were held although two are planned for the 2nd quarter and no sewer and water treatment plants were monitored. This activity is now scheduled for October.

The **Office of the Executive Mayor Directorate's Scorecard** received a score of **1.63** (54%) for the first quarter's performance. Achievements included:

- All notices supplied for public participation events were done in the local languages and all the events were conducted in the local languages.
- The monthly internal newsletters were developed and distributed as well as one external newsletter.
- Two Disability Forum meetings were held against the target of one.
- When the target of t

Challenges were faced in that only 10% of the identified risks for the Directorate were actually addressed against the target of 25%. Those addressed were mitigated by filling vacancies in the Office of the Speaker. No internal audit queries were resolved. An operational budget variance of 36.34% was reported. In addition, due to the Anti-Corruption Policy not having been distributed as yet, no Anti-Corruption Forum resolutions were implemented.

The Water and Sanitation Directorate's Scorecard received a score of 2.31 (77%) for the first quarter's performance. Achievements included:

- All identified risks related to the Directorate were addressed and all internal audit queries were resolved within the agreed timeframes.
- All Management Committee and Council resolutions were implemented.
- All sanitation breakages that were reported were attended within two days.

Challenges were faced in that an operational budget variance of 80% was reported. Due to the poor condition of the water schemes, it was noted that more budget is required to address this problem. In addition, only 80% of water breakages that were reported were attended to within two days.

III. RISKS

The following overall risks have been identified as per the performance management system:

- High variance (more than 20%) in operational budget against maximum target of 10% was reported by most directorates resulting in expenditure not being on target.
- Revenue from fire services that has been outstanding for more than 90 days was R 174 029.26 against the target of R 5 400.00 resulting in loss of income.
- No (R 0.00) MIG transfer was received against the target of R 54 713 750.00.

¹¹ Reconstruction and Development Programme





- No induction training has taken place for new staff members.
- Poor condition of the water schemes will require more budgets to address problem.
- Occupation of RDP houses is slower (70%) than anticipated (90%).
- Supply chain management late issuing of budget letters, tenders not being closed or advertised as scheduled resulted in project delays.
- It was noted that contractors was appointed that was not suited for projects due to their lack of capacity.
- Project delays reported for:
 - Corporate GIS establishment
 - Site Demarcation Support
 - o Rehabilitation of the Moshupatsela farm
 - Women Empowerment Sedwana
 - *HIV Awareness campaign*
 - o Employee Wellness campaign
 - o Disaster Management Summit



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National and IDP Scorecard



IV. NATIONAL AND IDP PERFORMANCE

1. OVERALL PERFORMANCE

Overall performance for the Mopani District Municipality is calculated by taking an average of the IDP scorecard and the Organisational Performance scorecard (SDBIP and the LSDBIP combined). The overall performance level achieved for Mopani District Municipality at the end of the first quarter was a just over target score of **3.02** (101%). The summary of performance by scorecard is as follows:

Manani District Municipality		Sep 10					
Mopani District Municipality	KPI	PRJ	PRC	AVG			
Overall Performance				3.02			
National	3.77			3.77			
IDP	3.30			3.30			
SDBIP	2.78	2.63		2.76			
Organisational Performance	2.76	2.92		2.73			

 Table 1: Overall Municipal Performance

It is important to note that the performance of the National KPIs were not taken into account in calculating the over all score for the Municipality as these exist in the IDP Scorecard. In addition, the SDBIP specific KPIs and Projects were also not taken into account as they exist in the Organisational Performance Scorecard.



2. NATIONAL PERFORMANCE

General Key Performance Indicators (KPIs) are prescribed as per Section 43 of the Municipal Systems Act No 32 of 2000 and Section 10 of Regulation 796 of 2001. For Mopani District Municipality, the National KPIs performed as follows per Key Performance Area:

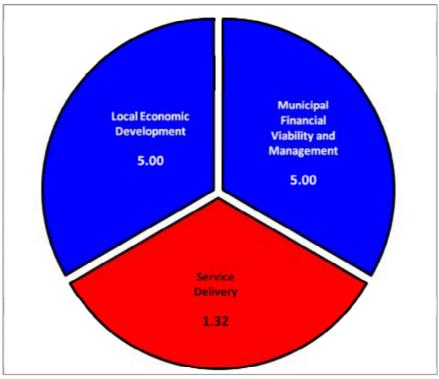


Chart 1: National Performance by Key Performance Area (KPA)

The main area of focus for the next reporting period is in the area of Service Delivery specifically related to Capital budget expenditure. Delays in project implementation have resulted in under expenditure for the first quarter.



	The National KPIs performed well in the following:
Local Economic Development	The number of jobs created through the Municipality's Local Economic Development (LED) initiatives inclusive of capital projects
	Ø A total of 150 jobs were created through LED initiatives specifically related to agricultural projects and 141 were created through capital works projects utilising the unemployed from Namakgala, Xikukwane, Linyenye, Metz, Mapumpuve, Kgapane and Giyani.
Municipal Financial Viability and Management	The percentage (%) of outstanding service debtors to revenue (R-value total outstanding service debtors / R- value annual revenue actually received for services) that has been outstanding for less than 90 days.
	Ø This currently stands at only 7.88% against the allowable 45% in relation to charges for fire services.
Service Delivery	Challenges were faced related to the following:
	The percentage (%) of the capital budget that was actually spent on capital projects that were identified for the financial year in relation to the Integrated Development Plan (IDP).
	Ø This currently stands at 14.76% against the targeted 25% for the first quarter. This equates to expenditure of R 54,985,833.76 of the total capital budget in the amount of R 372,577,865.00.

Detail on National KPI performance is provided in the table below.

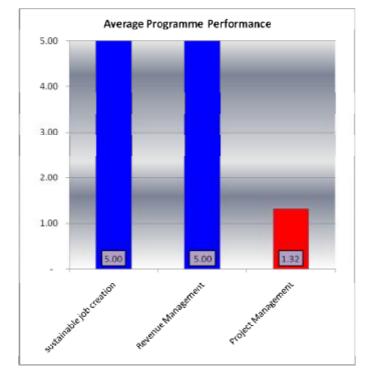


														Sep 10		
КРА	Objective	Programme	ID	KPI	Vote No	UOM	Owner	Actual Notes	Corrective Action	Target Notes	Admin Notes	Annual Target	Baseline	Target	Actual	Score
Local Economic Development	Grow the economy	Sustainable Job Creation	M_12	# jobs created through municipality's LED initiatives including capital projects		#	Municipal Manager	150 Jobs were created through LED initiatives and 141 created through capital works. Main LED projects were from created in agricultural projects, and capital projects from people who were unemployed from Namakgala, Xikukwane, Linyenye, Metz, Mapumpuve, Kgapane and Giyani.		100		100.00	0.00	100.00	291.00	5.00
Municipal Financial Viability and Management	Become financially viable	Revenue Management	M_32	% outstanding service debtors to revenue (R-value total outstanding service debtors divided by R-value annual revenue actually received for services) - under 90 days	020	%	CFO	The fire services charges received is R320.00 of the total outstanding of R4'060.00 which are less 90 days.		45%		45.00	0.00	45.00	7.88	5.00
Service Delivery	Resource manage infrastructure and services for access and mobility	Project Management	M_09	Percentage Capital budget actually spent on capital projects identified for financial year i.t.o. IDP		%	Municipal Manager	The capital expenditure spent to date is R 54'985'833.76 of the total capital budget of R372'577'865.00.		25%		25.00	0.00	25.00	14.76	1.32

Table 2: National KPI performance



2.2 GRAPH PER PROGRAMME OF NATIONAL KPIS



The graph below depicts the National KPIs performance per Programme for the first quarter of the 2010/2011 financial year.

Graph 1: National KPI performance per programme

The Sustainable Job Creation and Revenue Management programmes both achieved the maximum score of 5.00 (167%) for the first quarter. This is due to exceeding the targeted number of jobs that were created and service debtors being kept to a minimum. The *Project Management* programme had the lowest result of 1.32 due to under expenditure of the capital budget.

3. OVERALL IDP SCORECARD PERFORMANCE

The IDP Scorecard contains KPIs that are strategically of importance to the Executive Mayoral Committee and Council. This scorecard is managed by the Municipal Manager who reports back to the Executive Mayoral Committee and Council on performance. This scorecard is similar to the one that appears in the IDP for 2010/2011.

The overall performance level achieved at the end of the first quarter was an over target score of **3.30** (110%). The following chart depicts the breakdown of performance by Key Performance Area (KPA):



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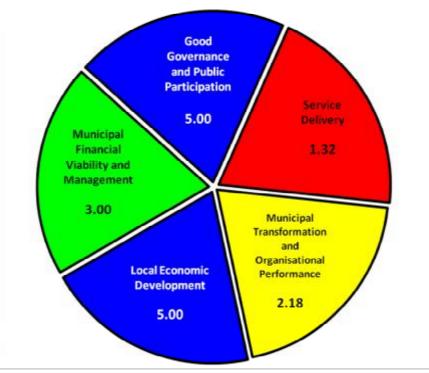


Chart 2: IDP Performance by Key Performance Area (KPA)

The IDP scorecard achieved target during the last three financial years and has ended the first quarter of the 2010/2011 financial year over target. The maximum scores of 5.00 were achieved in the areas of *Good Governance and Public Participation* and *Local Economic Development*. The *Service Delivery* area has faced the most challenges and only received a score of 1.32. The summary of Key Performance Indicators (KPIs) per Objective is shown below. A break-down of the IDP (Strategic) KPIs is listed in Addendum A.

IDP Scorecard	Sep 10						
	KPI	PRJ	PRC	AVG			
Average				3.30			
Municipal Transformation and Organisational Development	2.18			2.18			
Develop entrepreneurial and intellectual capability	2.18			2.18			
Capacity building and Training (HRD)	3.00			3.00			
Human Resource Management	1.36			1.36			
Service Delivery	1.32			1.32			
Resource manage infrastructure and services for access and mobility	1.32			1.32			
Project Management	1.32			1.32			
Local Economic Development	5.00			5.00			
Grow the economy	5.00			5.00			
Sustainable Job Creation	5.00			5.00			
Municipal Financial Viability and Management	3.00			3.00			
Become financially viable	3.00			3.00			
Budget and Expenditure Management	1.00			1.00			



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IDP Scorecard	Sep 10						
	KPI	PRJ	PRC	AVG			
Financial Reporting	3.00			3.00			
Revenue Management	5.00			5.00			
Good Governance and Public Participation	5.00			5.00			
Effective and efficient organisation	5.00			5.00			
Governance and Administration	5.00			5.00			

Table 3: IDP Scorecard Performance

Achievements were seen in the following areas:

Capacity building and Training (HRD):	A total of 126 officials participated in ABET training and four (4) in ELDP.
Sustainable Job Creation:	A total of 150 jobs were created through LED initiatives specifically related to agricultural projects and 141 were created through capital works projects utilising the unemployed from Namakgala, Xikukwane, Linyenye, Metz, Mapumpuve, Kgapane and Giyani.
Financial Reporting:	The quarterly Municipal Financial Management Act Section 52 report was submitted to Council.
Revenue Management:	The total outstanding service debtors to revenue that have been outstanding for more than 90 days is only 3.22% against the targeted maximum of 45%.
Governance and Administration:	All of the Council resolutions were implemented within the specified timeframes.

The IDP scorecard faced challenges in the following areas:

Human Resource Management:	Only 48% of the positions budgeted for as per toe organogram have actually been filled. This equates to 179 out of the 371 positions.
Project Management	The percentage (%) of the capital budget that was actually spent on capital projects was 14.76% of the total budget against the targeted 25%.

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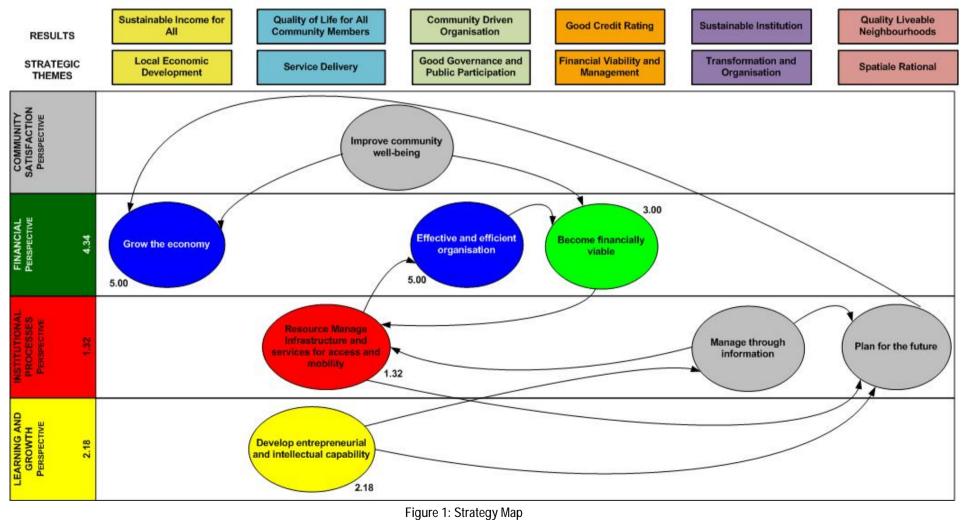
Budget and Expenditure Management: The percentage (%) variance in total budget expenditure stands at 81% at the end of the first quarter. This equates to R 131,993,478.87 out of the total budget of R 706,115,842.00.



3.1 STRATEGY MAP

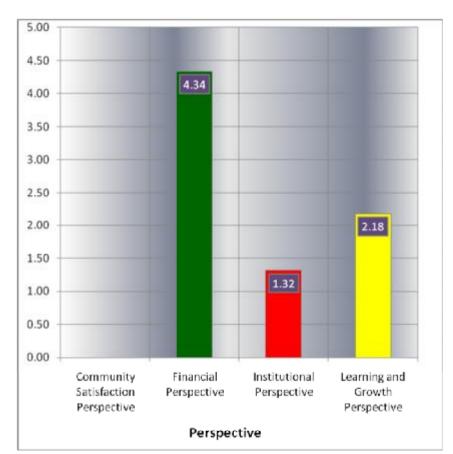
The Strategy map Scores for September 2010 is based on the IDP Scorecard Performance.

Mopani District Municipality STRATEGY MAP September 2010





From a total of eight strategic objectives, seven are being measured through the strategic scorecard of which two have been 0 weighted by the municipality. Three (3) objectives reached target, two (2) of which achieved the maximum score of 5.00. The following graph represents the performance for the four Balanced Scorecard perspectives for the quarter:



Graph 2: Perspective Performance

The best level of performance was achieved in the *Financial Perspective* with an overall score of 4.34. The main area for focus for the future is the *Institutional Perspective* which received a score of 1.32.

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3.2 STATISTICAL INFORMATION FOR THE IDP SCORECARD

The following table contains statistical information on performance of the Key Performance Indicators as contained in the IDP Scorecard:

	First Quarter – September 2010													
Total KPIs	Not Applicable this Quarter	Reporting Only	Total KPIs 0 weighted	Municipal defined 0 weighting	Measureable KPIs	% of KPIs that are measureable	KPIs target reached	KPIs under target	% KPIs target reached	% KPIs under target	Actual too far from Target	Actual value required	Extra reported	Admin Notes
17	6	-	7	1	11	64.71%	6	4	54.55%	36.36%	2	-	2	2

Table 4: Statistical Information for the IDP Scorecard



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SDBIP Performance



SDBIP PERFORMANCE

1. CORPORATE SDBIP SUMMARY PERFORMANCE

The Corporate SDBIP scorecard contains the performances of the Municipal Manager and Managers directly accountable to the Municipal Manger. This can also be referred to as the Top layer of the SDBIP. Below is a summary of the Corporate SDBIP performance that includes the average scores per manager. In the 2010/2011 financial year, the Municipal Manager is responsible for the National and Strategic Indicators and does not form part of the SDBIP measurement. The overall score achieved at the end of the first quarter for the 2010/2011 financial year is **2.76** (92%).

SDBIP		Sep 10						
	KPI	PRJ	PRC	AVG				
Overall Performance				2.76				
Budget & Treasury	2.57			2.57				
Technical Services (Engineering Services)	1.94			1.94				
Planning and Development	3.72			3.72				
Community Services	2.75			2.75				
Corporate Services	4.02			4.02				
Director: Office of the Executive Mayor	1.70			1.70				
Projects		2.63		2.63				

Table 5: Corporate SDBIP Performance

No processes currently form part of the SDBIP. Six of the following summary sheets contain a breakdown of the Top layer SDBIP (Corporate SDBIP) and one provides the overview of the associated projects. The scores highlight the progress on implementation not only at operational level, but also give an indication of progress per Key Performance Area (KPA), objective and programmes for KPIs and project implementation.

1.1 BUDGET AND TREASURY

The Budget and Treasury scorecard that forms part of the SDBIP received a score of **2.57** (86%) at the end of the first quarter for the 2010/2011 financial year. The programme performance per strategic objective and Key Performance Area (KPA) is as follows:

Dudget and Treesum	Sep 10						
Budget and Treasury	KPI	PRJ	PRC	AVG			
Average				2.57			
Municipal Financial Viability and Management	2.77			2.77			
Become financially viable	2.77			2.77			
Budget and Expenditure Management	2.32			2.32			
Revenue Management	5.00			5.00			



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Pudget and Treasury		Sep 10					
Budget and Treasury	KPI	PRJ	PRC	AVG			
Supply chain management	1.00			1.00			
Good Governance and Public Participation	1.73			1.73			
Effective and efficient organisation	1.73			1.73			
Governance and Administration	1.73			1.73			
Service Delivery	3.20			3.20			
Resource manage infrastructure and services for access and mobility	3.20			3.20			
Project Management	3.20			3.20			

 Table 6: Budget and Treasury - SDBIP Performance

Overall achievements include the following:

- Capital budget expenditure is in line with that which was projected. A total of R 54,985,833.76 has been spent out of the total annual capital budget of R 372,577,865.00. Equating to 14.76% against the targeted 15%.
- The percentage (%) outstanding service debtors to revenue (under 90 days) stands at only 7.88% against the allowable 45%.
- All (100%) of projects were started on time for the Budget and Treasury Directorate in terms of the SDBIP.
- All (100%) of projects that were due to be completed at the end of the first quarter, were completed within time, budget and specifications.
- All (100%) of the monthly Executive Management meetings were attended.
- A total of 99% of the MSIG¹² was utilised. (R 740,069.80 of the R 750,000.00 budget).

Challenges experienced include:

- Only 33% of the queries that were raised by Internal Audit have been implemented to date.
- No information was provided in terms of the percentage of Council resolutions implemented that were applicable to the Budget and Treasury Directorate resulting in the minimum score being applied.
- The operational budget variance for the Budget and Treasury Directorate stood at 34% at the end of the quarter against the target of 10%. The expenditure stood at R 1,792,907.96 of the total annual operational budget of R 21,148,085.00.
- Expenditure in the amount of R 42,040,069.80 was reported against R 0.00 budget for the MIG¹³.
- Only 6% of the targeted 15% of the training budget was actually spent. This equated to just R 17,543.85 of the annual training budget of R 1,300,000.00.
- No tenders were adjudicated within 60 days of the closure of the tender.

¹² Municipal Systems Improvement Grant

¹³ Municipal Infrastructure Grant



1.2 TECHNICAL SERVICES

This section of the SDBIP achieved a score of **1.94** (65%) at the end of the first quarter. The programme performance per strategic objective and Key Performance Area (KPA) is as follows:

Technical Services (Engineering Services)		Sep 10						
		PRJ	PRC	AVG				
Average				1.94				
Municipal Financial Viability and Management	1.00			1.00				
Become financially viable	1.00			1.00				
Budget and Expenditure Management	1.00			1.00				
Good Governance and Public Participation	<mark>2.95</mark>			2.95				
Effective and efficient organisation	<mark>2.95</mark>			2.95				
Cooperative Governance	2.67			2.67				
Governance and Administration	3.23			3.23				
Service Delivery	1.88			1.88				
Resource manage infrastructure and services for access and mobility	1.88			1.88				
Project Management	1.88			1.88				

Table 7: Technical Services - SDBIP Performance

Overall achievements include the following:

- All (100%) of the Infrastructure Cluster resolutions related to the Municipality were implemented.
- All (100%) of the Energy Forum resolutions related to the Municipality were implemented.
- A total of 45% of the identified risks applicable to the Technical Services Directorate were addressed against the targeted 18%.
- All (100%) of Council resolutions related to the Technical Services Directorate were implemented within the specified timeframes.
- All (100%) of the Executive Management meetings were attended and all applicable resolutions were implemented.

Challenges experienced include:

- Only 70% of the targeted 90% of the Technical Task Team resolutions related to the Municipality were implemented within the specified timeframes.
- Only 65% of the targeted 90% of the internal audit queries related to the Technical Services Directorate were resolved within the specified timeframes.
- No information was provided in terms of the operational budget variance for the Directorate resulting in the minimum score being applied.
- Due to delays in issuing budget letters only 70% of the projects related to the Directorate were actually started on time. This has therefore impacted project completion. In addition,



slow progress and workmanship issues have also impacted project progress. It was noted that the appointment of emerging contractors with insufficient capacity for the related projects has been a major contributing factor.

1.3 PLANNING AND DEVELOPMENT

This section of the SDBIP received a score of **3.72** (124%) at the end of the first quarter. A breakdown of programme performance by Key Performance Area (KPA) and objective is provided below:

Planning and Davelonment		Se	p 10	
Planning and Development	KPI	PRJ	PRC	AVG
Average				3.72
Local Economic Development	5.00			5.00
Grow the economy	5.00			5.00
Grow the economy	5.00			5.00
Sustainable Job Creation	5.00			5.00
Municipal Financial Viability and Management	5.00			5.00
Become financially viable	5.00			5.00
Budget and Expenditure Management	5.00			5.00
Good Governance and Public Participation	3.80			3.80
Effective and efficient organisation	3.80			3.80
Governance and Administration	3.80			3.80
Service Delivery	1.60			1.60
Resource manage infrastructure and services for access and mobility	1.60			1.60
Project Management	1.60			1.60
Spatial Rationale	3.20			3.20
Plan for the future	3.20			3.20
Spatial Planning	3.20			3.20

Achievements include the following:

- All (100%) of the internal audit queries related to the Planning and Development Directorate were resolved within the specified timeframes.
- All (100%) of the risks identified that were related to the Directorate were addressed.
- All (100%) of the monthly Executive Management meetings were attended.
- All (100%) of the Infrastructure projects that were implemented by the Municipality are in District area growth points.
- A total of 150 jobs were created through Local Economic Development (LED) initiatives against the target of 100. These were predominately due to the agricultural projects.



- No (0%) variance against the operational budget was reported for the Directorate.
- All (100%) of the projects applicable to the Directorate were completed within budget in terms of the SDBIP.
- All (100%) of Spatial Planners Forum resolutions related to the Municipality were implemented. It is proposed that meetings be separated and de-centralised to the Local Municipalities.

Challenges experienced include:

Due to the late approval of business plans only 50% of projects related to the Directorate were actually started on time. This has resulted in only 25% being completed in time.

1.4 CORPORATE SERVICES

This section of the SDBIP received a score of **4.02** (134%) at the end of the first quarter. A breakdown of programme performance by Key Performance Area (KPA) and objective is provided below:

Corporate Services		Sep 10					
Corporate Services	KPI	PRJ	PRC	AVG			
Average				4.02			
Municipal Financial Viability and Management	2.05			2.05			
Become financially viable	2.05			2.05			
Budget and Expenditure Management	2.05			2.05			
Good Governance and Public Participation	5.00			5.00			
Effective and efficient organisation	5.00			5.00			
Cooperative Governance	5.00			5.00			
Governance and Administration	5.00			5.00			
Manage through information	5.00			5.00			
Information management, Research and development	5.00			5.00			
Service Delivery	4.53			4.53			
Resource manage infrastructure and services for access and mobility	4.53			4.53			
Project Management	4.53			4.53			
Municipal Transformation and Organisational Development	4.51			4.51			
Develop entrepreneurial and intellectual capability	4.51			4.51			
Human Resource Management	4.51			4.51			

Table 9: Executive Director: Corporate Services - SDBIP Performance



Achievements within this Directorate include:

- All of the Governance and Administration Cluster resolutions related to the Municipality were implemented within the specified timeframes.
- All of the identified risks related to the Corporate Services Directorate have been addressed.
- All internal audit queries related to the Directorate were resolved within the specified timeframes.
- All of the Council resolutions related to the Directorate were implemented within the specified timeframes.
- All of the monthly Executive Management meetings were attended.
- Two (2) interactions took place with research institutions to conduct a customer satisfaction survey.
- The operational budget variance for the Directorate stood at only 7% at the end of the first quarter.
- The one disciplinary case that was reported during the quarter is still receiving attention, but has not been ongoing for the full three months.
- All Local Labour Forum recommendations were submitted to the Municipal Manager for consideration within two weeks of the meetings taking place.
- A total of 84 of the staff members are women out of the total 169. This equates to 50.90% against the target of 50%.
- Job descriptions are available for all positions.
- All projects related to the Directorate are running to schedule and within budget.

Challenges include:

Only 0.15% of the training budget has actually been spent year to date against the target of 15%. This equates to R 137,000.00 out of the total budget of R 1,200,000.00.

1.5 COMMUNITY SERVICES

The section of the SDBIP received a score of **2.75** (92%) at the end of the first quarter. A breakdown of programme performance by Key Performance Area (KPA) and objective is provided below:

Community Services	Sep 10						
Community Services		PRJ	PRC	AVG			
Average				2.75			
Municipal Financial Viability and Management	1.64			1.64			
Become financially viable	1.64			1.64			
Budget and Expenditure Management	1.64			1.64			
Good Governance and Public Participation	3.38			3.38			
Effective and efficient organisation	3.38			3.38			
Cooperative Governance	3.20			3.20			
Governance and Administration	3.55			3.55			



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Community Sonvices		Sep 10						
Community Services	KPI	PRJ	PRC	AVG				
Service Delivery	3.24			3.24				
Improve Community well-being	3.47			3.47				
Community Health	3.00			3.00				
Environmental Management	3.00			3.00				
Fire Services	4.40			4.40				
Resource manage infrastructure and services for access and mobility	3.00			3.00				
Project Management	3.00			3.00				

Table 10: Community Services - SDBIP Performance

Achievements within this Directorate include:

- All (100%) of the Social Cluster resolutions related to the Municipality have been implemented within the specified timeframes.
- A total of 50% of the identified risks related to the Community Services Directorate has been addressed against the target of 25%. Those outstanding require intervention from other Directorates.
- A total of 90% of the internal audit queries related to the Directorate have been resolved within the agreed timeframes.
- A total of 90% of the Council resolutions related to the Directorate have been implemented within the specified timeframes.
- All of the monthly Executive Management meetings were attended.
- A total of 90% of HIV/Aids ARV14 sites that were monitored complied with the standards. All 15 of these sites were accredited for the provision of ARV's. These were: Busstop, Manakgale, Julesburg, Lebaka, Belleview, Muhlavawellem, Giyani Health Center, Morapalala, Murutji, Mariveni, Mkowankowa, Sofaya, the Oaks, Ntluri and Musengi.
- No health complaints were received during the quarter.
- There were no reported incidents of water-borne diseases reported during the quarter.
- A total of 80% of all emergency incidents were concluded within 60 minutes of dispatch. This equated to 206 of the 258 reported incidents.
- A total of 90% of projects were started on time in terms of the SDBIP.
- A total of 90% of projects were completed on time in terms of the SDBIP. These were the Greening Limpopo project, Arbor Week and the Cleaning up Campaigns.

Challenges experienced include:

The operational budget variance stood at 20.70% at the end of the first quarter against the targeted 10%.

¹⁴ Anti Retro-Viral

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1.6 OFFICE OF THE EXECUTIVE MAYOR

This section of the SDBIP received a score of **1.76** (59%) at the end of the first quarter. A breakdown of programme performance by Key Performance Area (KPA) and objective is provided below:

Office of the Executive Mayor		Sep 10						
Office of the Executive Mayor	KPI	PRJ	PRC	AVG				
Office of the Executive Mayor				1.76				
Service Delivery	2.35		•	2.35				
Improve Community well-being	2.50			2.50				
Customer Relations Management	1.00			1.00				
Disability Development	5.00			5.00				
Gender Development	3.00			3.00				
Youth Development	1.00			1.00				
Resource manage infrastructure and services for access and mobility	2.20			2.20				
Project Management	2.20			2.20				
Municipal Financial Viability and Management	1.12			1.12				
Become financially viable	1.12			1.12				
Budget and Expenditure Management	1.12			1.12				
Good Governance and Public Participation	1.62	3.00		1.81				
Effective and efficient organisation	1.62	3.00		1.81				
Cooperative Governance	1.00			1.00				
Governance and Administration	2.23	3.00		2.62				

Table 11: Director: Office of the Executive Mayor – SDBIP Performance

Achievements include:

- All (100%) of the Executive Management meetings were attended.
- Two District Disability Forum meetings were held in the first quarter against the target of only one.
- Use Two Gender Forum meetings were held against the target of one.
- The planned Men's Forum meeting took place.
- All (100%) of projects were completed within budget.
- All (100%) of projects were completed in line with their specifications.

Challenges experienced include:

As the Anti-Corruption Policy has not yet been distributed to Committee members, no Anti-Corruption Forum resolutions have been implemented.



- Only 10% of the risks that were identified for the Directorate have been addressed against the targeted 25%. Those addressed were mitigated by filling vacancies in the Office of the Speaker.
- The operational budget variance for the first quarter stood at 36.34% against the targeted maximum of 10%.
- None of the complaints received were acknowledged within seven working days.
- The planned SAWID¹⁵ meeting was not held.
- The planned Youth Council meeting was not held.
- Only one of the three planned Children's Rights Parliament meetings was actually held.
- Only 50% of the projects were completed in time due to late approval being received.

1.7 PROJECTS

This section of the SDBIP received an overall score of **2.63** (88%) at the end of the first quarter. This was derived by taking an average of the score achieved for projects with capital budget allocations of **2.12** (71%) and the score for projects with operational budget allocations of **3.14** (105%). A breakdown of programme performance by Key Performance Area (KPA) and objective is provided below:

Decicate	Sep 10					
Projects	KPI	PRJ	PRC	AVG		
Average				2.63		
Capital				2.12		
Local Economic Development		1.25		1.25		
Grow the economy		1.25		1.25		
Sustainable Job Creation		1.25		1.25		
Service Delivery		2.10		2.10		
Improve Community well-being		1.00		1.00		
Disaster Management		1.00		1.00		
Resource manage infrastructure and services for access and mobility		3.20		3.20		
Community Facilities		3.53		3.53		
Electricity Infrastructure and Services		3.00		3.00		
Municipal Infrastructure		3.00		3.00		
Roads Infrastructure and Transport Development		3.40		3.40		
Sanitation Infrastructure and Services		3.06		3.06		
Water Infrastructure and Services		3.20		3.20		
Good Governance and Public Participation		3.00		3.00		
Effective and efficient organisation		3.00		3.00		
Procurement of municipal furniture, equipment and vehicles		3.00		3.00		

¹⁵ South African Women in Dialogue



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Projects		Sep 10					
Projects	KPI	PRJ	PRC	AVG			
Operational				3.14			
Municipal Transformation and Organisational Development		4.40		4.40			
Develop entrepreneurial and intellectual capability		4.40		4.40			
Human Resource Management		4.40		4.40			
Service Delivery		3.90		3.90			
Improve Community well-being		3.90		3.90			
Community Health		3.88		3.88			
Disaster Management		1.72		1.72			
Sport, Arts and Culture		5.00		5.00			
Waste Management		5.00		5.00			
Good Governance and Public Participation		3.00		3.00			
Effective and efficient organisation		3.00		3.00			
Governance and Administration		3.00		3.00			
Procurement of municipal furniture, equipment and vehicles		3.00		3.00			
Spatial Rationale		1.25		1.25			
Plan for the future		1.25		1.25			
Integrated Planning		1.00		1.00			
Spatial Planning		1.50		1.50			

Table 12: Projects – SDBIP Performance

Some of the achievements include:

- All of the activities and events for the Mayor's Charity Cup were co-ordinated and the event was held.
- The Xikukwane Xivulana Road project is ahead of schedule. The contractor is already on site and the construction is at 50%.
- The Lenyenye Sewage plant and outfall sewer project is on schedule. The project is at 50% of physical progress. The contractor is currently busy with the steel fixing and casting of the floor slab.
- The Mopani Rural Household Sanitation project is on schedule. Service providers have been appointed and the construction and purchasing of materials has begun.
- The Giyani System N (Mapuve and Bulk main supply to Siyandani) project is on schedule. The project is at 66% of physical progress. The contractor is currently busy with the trench excavations for the pipeline as well as the concrete works on the reservoirs.
- The activity for the appointment of a contractor and the site establishment for the Lenyenye Stadium is complete. The engineer is currently busy with revisiting the designs and prioritisation of the scope. All milestones and timelines for the project have been provided.
- The Namakgale Sewage Plant project is ahead of schedule. The contractor is on site and the project is at 20% of physical progress.
- The contractor has established the site for the Metz Bismark Road project.



- Specifications were developed and submitted to Finance for the procurement of Fire and Rescue equipment, provision of furniture, the purchase of a rescue boat and the purchase of vehicles.
- The Provincial Indigenous Games were held at BelaBela from the 4th to the 5th of September. Mopani was represented by 139 athletes in all the ten codes.
- Two cleaning up campaigns were conducted at Greater Tzaneen Municipality (Mohlaba-cross village) and Greater Giyani Municipality (Mninginisi village) and the State of the School Environment Report.

Some of the challenges experienced include:

- The Upgrading of the Nkowankowa Sewage Plant project is behind schedule due to the approval of the technical report by the DWA16 being required prior to commencement.
- The RDP Houses Sewerage project is being schedule due to the decision having been made to execute this in-house due to the small scale of the project. The designs are currently being produced in conjunction with the technical staff from those Local Municipalities that are impacted.
- The Engineer is currently busy revisiting the designs and prioritising the scope of the Hoedspruit Bulk Water Supply project according to the available budget.
- Phase 1 of the Mametja Sekororo RWS17 project is incomplete and is at 94% of physical progress. Phase 2 is in the process of being advertised for the appointment of a contractor.
- The Engineer is currently busy revisiting the designs and prioritising the scope of the Sefofotse – Ditshosine Ramatlatshi Bulk Line and Reticulation project according to the available budget.
- The IDP training was not conducted as planned. This will now be arranged by Human Resources.

¹⁶ Department of Water Affairs

¹⁷ Regional Water Scheme



2. ORGANISATIONAL PERFORMANCE (LOWER SDBIP)

SUMMARY PERFORMANCE

The Departmental SDBIP scorecard contains the performances of the Lower SDBIP and that of the Director. At the end of the first quarter, the level of performance achieved was a just below target score of **2.73** (91%). The following table provides a summary of the Top and Lower layer of the SDBIP combined per department.

Organisational Performance	Sep 10					
	KPI	PRJ	PRC	AVG		
LSDBIP Average				2.73		
Budget & Treasury				2.13		
Chief Financial Officer	2.57			2.57		
Budget & Reporting	2.79			2.79		
Revenue	1.26			1.26		
Supply Chain Management	2.20			2.20		
Expenditure	1.34	3.00		1.84		
Planning and Development				3.15		
Executive Director: Planning and Development	3.72			3.72		
Local Economic Development	3.88	1.25		3.04		
Spatial Planning	3.07	1.50		2.69		
Community Services				3.28		
Executive Director: Community Services	2.75			2.75		
Sport, Arts and Culture	3.32	5.00		3.69		
Environmental Health	2.87	4.44		2.99		
Fire	3.28	3.00		3.25		
Housing	3.30			3.30		
Corporate Services				3.96		
Executive Director: Corporate Services	4.02			4.02		
Human Resources	3.46	4.40		3.64		
Admin	4.22			4.22		
Office of the Executive Mayor				1.63		
Director: Office of the Executive Mayor	1.70	3.00		1.76		
Speaker's Office	1.67			1.67		
Events	1.06			1.06		
Communication	2.04			2.04		
Office of the Municipal Manager				2.90		
Integrated Development Planning	1.96	1.00		1.90		
Performance Management Co-Ordinator	3.72			3.72		



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Organisational Performance		Sep 10				
		PRJ	PRC	AVG		
Disaster Risk Assessment and Reduction	2.88			2.88		
Disaster Institutional Capacity and Information Management and Communication	2.99			2.99		
Disaster Response and Recovery, Education and Training Public Awareness	2.93			2.93		
Legal	3.30			3.30		
Internal Audit	3.82			3.82		
Disaster		1.62		1.62		
Technical Services (Engineering Services)				2.52		
Electricity	2.61			2.61		
Roads	2.61			2.61		
Project Management Unit	2.61	3.20		2.91		
Executive Director: Technical Services	1.94			1.94		
Water				2.31		
Water & Sanitation	2.31			2.31		

 Table 13: Overall Departmental (LSDBIP) Performance

The above summary only details those sections that were applicable for reporting in the first quarter, and therefore contributed to the overall performance level of their applicable department. Overall the Corporate Services Department achieved the highest level of performance with a score of 3.96 (132%) followed by Community Services with a score of 3.18 (106%) and Planning and Development with a score of 3.15 (105%). All other departments were below target.

The summary of the Departmental SDBIP performance that consists of the average scores of the Top level SDBIP can be found in Addendum B, the Lower level SDBIP can be found in Addendum C of the separate Addendums document.



3. EXPENDITURE

The following table provides information regarding expenditure on projects per Vote.

												10	r			
	КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete	
				Mayors Charity Cup	A_91	Arrange and co-ordinate the activities and events for the Mayor's Charity Cup	DOEM	all activities were co- ordinated and the event was held.			2 000 000.00			3.00	100.00	
				Computers	A_100	Procurement process concluded	Expenditure	Computers were bought for corporate office and speakers office.		Sysadmin: Changed 5.91 to 100% as per actual notes	0.00	29 583.99		3.00	100.00	
		Procurement of municipal furniture, equipment and vehiclesFire and Rescue EquipmentsSpecifications Developed and submitted to Finance for procurementFire FireProcurement and vehiclesFurniture FurnitureProcurement A_92Procurement ProcurementFire Finance for procurementProcurement and vehiclesFurnitureA_101Procurement process concludedExpenditure				A_92	Developed and submitted to Finance for	Fire	Specifications received to incorporate into tender document			0.00	0.00		3.00	100.00
			Expenditure	Furniture was bought for Fire services, Executive Mayor's office and speaker's Office.		Sysadmin: Changed 21.53 to 100% as per actual notes	0.00	280 008.39		3.00	100.00					
				Printers	A_102	Procurement process concluded	Expenditure	This was purchased for the office of the speaker.		Sysadmin: Changed 6.02 to 100% as per actual notes	0.00	6 025.07		3.00	100.00	



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										Sep 10				
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
			Provision of Furniture	A_94	Specifications Developed and submitted to Finance for procurement	Fire	Specifications received to incorporate into tender document			0.00	0.00		3.00	100.00
			Purchase Rescue Boat	A_98	Specifications Developed and submitted to Finance for procurement	Fire	Specifications received to incorporate into tender document			0.00	0.00		3.00	100.00
			Purchase Vehicles	A_96	Specifications Developed and submitted to Finance for procurement	Fire	Tender Specifications and scope of work submitted			0.00	0.00		3.00	100.00
Local Economic Development	Grow the economy	Sustainable Job Creation	Moshupatsela Programme	A_02	Purchasing of Equipment for rehabilitation of the farm	LED	quotation for items to be bought sourced for further processing	On course		250 000.00	0.00	0.00	1.25	25.00
			Women Empowerment- Sedawa	A_03	Women Empowerment- Sedawa kick started	LED	Business Plan received and Equipment to be bought	On course		150 000.00	0.00	0.00	1.25	25.00
Municipal Transformation and Organisational Development	Develop entrepreneurial and intellectual capability	Human Resource Management	Development of Competency Framework	A_01	Service provider appointed	HR	Developed framework awaiting approval	Accelerate the approval activity		0.00	133.00		4.40	140.00
			Community Health	A_04	Conduct road show on health and hygiene	Env	Workshop was held on the 23 Sept 2010 at the Disaster centre in GTM			10 000.00	3 000.00	30.00	5.00	167.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
				A_08	HIV/ AIDS & TB summit facilitated and coordinated	Env	Submission was made to the office of the Municipal Manager on the 16th Sept 2010.			500 000.00	0.00	0.00	2.75	75.00
			Health and Hygiene Road shows	A_04	Conduct road show on health and hygiene	Env	Workshop was held on the 23 Sept 2010 at the Disaster centre in GTM			10 000.00	3 000.00	30.00	5.00	167.00
			HIV/ AIDS & TB summit	A_08	HIV/ AIDS & TB summit facilitated and coordinated	Env	Submission was made to the office of the Municipal Manager on the 16th Sept 2010.			500 000.00	0.00	0.00	2.75	75.00
			Audiovisual and GEMC3 equipment	A_14	Develop business plan. Procurement process. Purchase equipment	Dis	In process of research what will be the best equipment to be purchased			25 000.00	1.00	0.00	1.00	0.00
		Disaster Management	Awareness campaign	A_10	Purchasing of awareness material. Execute 5 awareness campaigns	Dis	Business plan been develop and forward for approval.			86 500.00	0.00	0.00	1.00	0.00
			Communication and Information Management	A_12	Quarterly payment to service provider.	Dis	The first quarter being paid to the service provider amount of R401551.05		Sysadmin: Set % complete to 100% as per actual notes	687 500.00	401 551.05	58.41	3.00	100.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
			Disaster Management Summit	A_11	Summit business plan developed.	Dis	Research is in process what will the relevant topic for the summit being			0.00	0.00		1.00	0.00
			Early warning system	A_13	Research done on early warning systems	Dis	Research been done to purchase the correct equipment liaise with the South African Weather Services		Sysadmin: Set % complete to 100% as per actual notes	0.00	1.00		3.00	100.00
			Flood lines management	A_16	Business plan developed. Procurement process. Appointment of Service provider	Dis	The business plan been developed		Sysadmin: Set % complete to 33% as per actual notes	0.00			1.33	33.00
			Vehicle tracking systems	A_15	Develop business plan. Procurement process.	Dis	Research has been done what will the best system being. The Centre evaluate the digital radio system	Business plan is in process		0.00			1.00	0.00
			Education summit	A_17	HIV/ AIDS & TB summit facilitated and coordinated	Env	zero weighting	To be held in the 3rd quarter		200 000.00	0.00	0.00		0.00



											Sep	10	1	
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
				A_20	Workshops for street food handlers on food hygiene matters conducted	Env	zero weighting	2 workshops are scheduled for October 2010 in GGM	Sysadmin: User defined 0 weighting	10 000.00	0.00	0.00		0.00
					Workshops for street food handlers on food hygiene matters conducted	Env	zero weighting	2 workshops are scheduled for October 2010 in GGM	Sysadmin: User defined 0 weighting	10 000.00	0.00	0.00		0.00
			Food hygiene workshop	A_20	Workshops for street food handlers on food hygiene matters conducted at one local municipality by end Sept	Env	zero weighting	2 workshops are scheduled for October 2010 in GGM	Sysadmin: User defined 0 weighting	10 000.00	0.00	0.00		0.00
					Supply chain procedures	Env	Local competitions were held; District event still coming			0.00	0.00			100.00
			Indigenous Games	A_24	Indigenous Sports games coordinated by end Sept	SPAC	The Provincial games were held at BelaBela from the 4th - 5th September 2010 where Mopani was represented by 139 athletes in all the ten codes			120 000.00	85 068.00	70.89	5.00	167.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
		Waste	Cleaning up Campaigns	A_27	Support anti- litter / cleaning up campaigns at local municipalities	Env	Only 2 projects were started on time, ie cleaning up campaigns at GTM (Mohlaba - cross village) and GGM (Mninginisi village), and State of the school Environment Report.			27 500.00	0.00	0.00	5.00	167.00
		Management	Waste Management	A_27	Support anti- litter / cleaning up campaigns at local municipalities	Env	Only 2 projects were started on time, ie cleaning up campaigns at GTM (Mohlaba - cross village) and GGM (Mninginisi village), and State of the school Environment Report.			27 500.00	0.00	0.00	5.00	167.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
			Crèche for Botshabelo(GGM)	A_35	Consultant appointed	PMU	The project is an in house project. The designs for the creches will follow the social and development standard format and design of creches.	Fast tracking the retrieval of designs ad format from social development.		50 000.00	0.00	0.00	3.00	100.00
	Resource manage infrastructure and services for access and mobility	Community Facilities	Giyani Stadium	A_31	Ablution block and Grand stand completed	PMU	The project is at 92% complete. Contractor busy with the staircase and finishes	Timelines communicated with both engineer and contractor		3 800 000.00	461 706.69	12.15	4.33	133.00
			Kgapane stadium	A_29	Contractor appointed and Site establishment	PMU	The contractor has completed site establishment and busy with works settings	N/A		400 000.00	0.00	0.00	4.33	133.00
			Lenyenye stadium	A_30	Contractor appointed and Site establishment	PMU	Engineer busy with the revisiting of designs and prioritization of the scope.	Engineer given all the milestones and timelines for the project.		400 000.00	0.00	0.00	3.00	100.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
			Two Crèches per local municipality	A_36	Consultant appointed	PMU	The project is an in house project. The designs for the creches will follow the social and development standard format and design of creches.	Fast tracking the retrieval of designs ad format from social development.		50 000.00	0.00	0.00	3.00	100.00
		Electricity	Apollo Lights- crime prone areas	A_39	Appoint consultant	PMU	Project advertised for the appointment of a consultant and closed on the 20th October 2010	SCM to fast track appointment after closing.		560 000.00	0.00	0.00	3.00	100.00
		and Services	Electrification of Botshabelo(GGM)	A_38	Appoint consultant	PMU	Project advertised for the appointment of a consultant and closed on the 20th October 2010	SCM to fast track appointment after closing.		40 000.00	0.00	0.00	3.00	100.00
		Housing	Housing Beneficiaries Workshop	A_22	Conduct workshops with Housing Beneficiaries	Housing	zero weighting		Sysadmin: User defined 0 weighting	20 000.00	0.00	0.00		0.00
		Municipal Infrastructure	Extension of Mopani offices	A_40	Contractor appointed and Site establishment	PMU	Project advertised for the appointment of a contractor. Tender	SCM to fast track appointment after closing.		600 000.00	0.00	0.00	3.00	100.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
							closed.							
			D1330 Road (Mabulane - Lenokwe) & Bridge	A_47	Appointment of contractor, site establishment.	PMU	Project advertised for the appointment of the contractor. Site inspection held	SCM to fast track appointment after closing.		807 256.00	0.00	0.00	3.00	100.00
		Roads Infrastructure and	Dan Village to Nkowankowa	A_46	Planning phase done	PMU	The project has been advertised for the appointment of a contractor and tender closing on the 10th Sept 2010	SCM to fast track appointment after closing.		500 000.00	0.00	0.00	4.33	133.00
		Transport Development	Giyani CBD (Spar Area)	A_48	Not applicable this quarter.	PMU	Project to be executed in house, therefore designs are currently being produced in house with conjunction with GGM technical staff.	NA		0.00	0.00			100.00
			Metz Bismark Road	A_41	Site establishment, Site clearance,	PMU	The contractor has established	N/A		720 000.00	0.00	0.00	4.33	133.00



											Sep	10	1	
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
					setting out.		site and the project is at % physical progress.							
			Modjadji to Mavele Road	A_44	Site clearance, excavation and preparation of roadbed.	PMU	Letter for budget information produced and awaiting signature.	Letter still to be issued as soon as possible		1 900 000.00	0.00	0.00	3.00	100.00
			Mohlaba Road	A_50	Storm water management	PMU	Consultant not yet appointed. Advertisement required for the appointment of a consultant	Bid specification to start with the all necessary processes for the project advertisement		510 200.00	0.00	0.00	2.80	80.00
			Sephukubje Bridge	A_49	Appointment of consultant.	PMU	Project advertised for the appointment of a consultant. Briefing conducted and tender closed on the 20th September 2010	NA		40 000.00	0.00	0.00	3.00	100.00
			Thabina to Maake Road	A_43	Tendering, appointment of contractor.	PMU	Budget review vs project scope in process to ensure possibility of starting construction	N/A		0.00	0.00		2.80	80.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
			Upgrading of Maseke to Mashishimale Road Phase V	A_45	Mass earthworks, preparation of by-pass, excavation of bridge, stockpiling of materials,	PMU	Engineer currently revisiting and validating the designs which shall be followed by site re- establishment by the contractor.	N/A		580 000.00	0.00	0.00	3.00	100.00
			Xikukwane Xivulana Road	A_42	Tendering, appointment of contractor.	PMU	The contractor is on site and construction is at 50% currently.	N/A		0.00	0.00		4.33	133.00
			Hoedspruit Sewage Plant	A_59	Contractor appointed and Site establishment	PMU	Engineer busy revisiting the designs and prioritising the scope according to the budget.	Consultant has been informed of the project milestones and timelines.		400 000.00	0.00	0.00	2.80	80.00
		Sanitation Infrastructure and Services	Kampersrus Sewage Plant	A_61	Contractor appointed and Site establishment	PMU	Engineer busy revisiting the designs and prioritising the scope according to the budget.	Consultant has been informed of the project milestones and timelines.		400 000.00	0.00	0.00	2.80	80.00
			Lenyenye Sewage (Plant & Outfall Sewer)	A_54	Completed foundation and started concrete works for pump stations	PMU	The project is at 50% physical progress. Contractor busy with the steel fixing and casting floor slab.	Continuous monitoring according to the program of works.		3 000 000.00	987 843.37	32.93	3.00	100.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
			Mopani Rural Household sanitation	A_53	EIA completed	PMU	Appointments of service providers are done and construction and purchasing of material resumed.	Continuous monitoring according to the program of works.		2 000 000.00	0.00	0.00	3.00	100.00
			Namakgale Sewage Plant	A_52	Contractor appointed and Site establishment	PMU	The contractor is on site. The project is at 20% physical progress. Contractor currently busy with the excavations for the steel pipe bridge.	Continuous monitoring according to the program of works.		1 000 000.00	1 521 202.50	152.12	4.33	133.00
			RDP Houses Sewerage	A_62	Consultant appointed	PMU	Project to be executed in house, therefore designs are currently being produced in house with conjunction with involved local municipality's technical staff.	Discussion are ongoing about carrying out the project in-house due to the small size of the project		50 000.00	0.00	0.00	2.80	80.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
			Upgrading of Nkowankowa sewage plant	A_58	Contractor appointed and Site establishment	PMU	Project awaiting approval of the technical report by DWA.	Consultant informed of the project timelines.		400 000.00	0.00	0.00	2.80	80.00
			Upgrading of Phalaborwa sewage plant	A_57	Contractor appointed and Site establishment	PMU	Designs have been finalised. Engineer busy with the draft tender document.	Consultant informed of the project timelines.		400 000.00	827 554.50	206.89	3.00	100.00
			Upgrading of Senwamokgope sewage plant	A_56	Contractor appointed and Site establishment	PMU	Advert for the contractor is out and the site briefing was on the 27th September 2010.	NA		400 000.00	0.00	0.00	3.00	100.00
		Water Infrastructure	Extension and Upgrading of Giyani Water Works	A_69	Completed concrete works in the plant. Appointment of contractor to do reticulations	PMU	Contractor not yet appointed. Letter for budget confirmation produced and awaiting signature by the municipal manager	On-going follow up with the office of the MM		1 000 000.00	0.00	0.00	3.00	100.00
		and Services	Giyani System N (Mapuve & Bulk main supply to Siyandani)	A_71	Completed concrete works of reservoirs	PMU	The project is at 66% progress. The contractor is busy with the trench excavations for pipeline as	Project being monitored continuously		5 000 000.00	1 181 385.34	23.63	4.33	133.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
							well as concrete works on the reservoirs.							
			Hoedspruit Bulk Water Supply	A_78	Contractor appointed and Site establishment	PMU	Engineer busy revisiting the designs and prioritising the scope according to the budget.	Consultant has been informed of the project milestones and timelines.		400 000.00	0.00	0.00	2.80	80.00
			Kampersrus Bulk Water Supply	A_79	Contractor appointed and Site establishment	PMU	The project has been advertised for the appointment of a contractor.	N/A		400 000.00	1 250 875.07	312.72	3.00	100.00
			Makhushane Reservoir	A_84	Not applicable this quarter	PMU	Project advertised for the appointment of a consultant. Briefing conducted	SCM to fast track appointment after closing.		0.00	0.00			100.00
			Mametja Sekororo RWS	A_67	Complete phase 1. Appoint contractor for second phase and site establishment for second phase	PMU	Phase 1 is at 94% physical progress. Phase 2 is in a process of advertisement for the contractor appointment.	SCM has been supplied with all required information for advertisement		1 500 000.00	0.00	0.00	2.80	80.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
			Sefofotse - Ditshosine Ramatlatshi Bulk Line & Reticulation	A_72	Contractor appointed	PMU	Engineer busy revisiting the designs and prioritising the scope according to the budget.	Milestones and timelines has been indicated in the budget information letter.		0.00	0.00		2.90	90.00
			Sekgosese Ground Water Development Scheme	A_68	Service provider appointed. Site establishment for Lemondokop Sephokhubje villages	PMU	Site establishment not yet done. Letter for informing the consultant of the budget produced and awaiting signature by the municipal manager	On-going follow up with the office of the MM		600 000.00	0.00	0.00	3.00	100.00
			Thabina Water Reticulation	A_75	Contractor appointed	PMU	Project advertised and awaiting appointment of a consultant	Proposal to continue with the original consultant from the Thabina RWS who has already completed the designs.		0.00	0.00		4.33	133.00
			Tours Bulk Water Scheme	A_76	Contractor appointed and Site establishment	PMU	The project has been advertised for contractor appointment and tender closed. SCM busy with	The project milestone and timelines has been developed and given to the engineer.		400 000.00	0.00	0.00	3.00	100.00



											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
	-	5			*		evaluations.							
			Upgrade of Water Reticulation - GLM	A_73	Service provider appointed. Site establishment	PMU	Site establishment not yet done. Letter for informing the consultant of the budget produced and awaiting signature by the municipal manager	On-going follow up with the office of the MM		600 000.00	0.00	0.00	3.00	100.00
			Water Reticulation GGM	A_66	Site establishment	PMU	Site establishment not yet done. Letter for informing the consultant of the budget produced and awaiting signature by the municipal manager	On-going follow up with the office of the MM		400 000.00	0.00	0.00	3.00	100.00
			IDP Training	A_105	IDP Training conducted	IDP	IDP Training was not conducted	Will be arranged by HR		150 000.00	0.00	0.00	1.00	0.00
		Spatial Planning	Corporate GIS Establishment	A_107	Service provider appointed	SP	TOR completed and submitted by June 2010 but still pending appointment of service providers	Verbal enquiries made on weekly basis		0.00	0.00		1.50	50.00



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											Sep	10		
КРА	Objective	Programme	Project	ID	Activity	Owner	Actual Notes	Corrective Action	Admin Notes	Budget	Actual Spent	% Spent	Score	% Complete
			Site Demarcation Support	A_106	Service provider appointed	SP	Terms of reference submitted in July 2010 to the SCM to appoint service providers but no appointment to date.	Verbal enquiries made on weekly basis		10 000.00	0.00	0.00	1.50	50.00

Table 14: Project Expenditure



4. SDBIP COMPONENTS

Circular 13 makes it clear that there are five components to be reported on for the SDBIP:

- 1. Monthly projections of revenue to be collected for each source
- 2. Monthly projections of expenditure (operating and capital) and revenue for each vote
- 3. Quarterly projections of service delivery targets and performance indicators for each vote
- 4. Ward information for expenditure and service delivery
- 5. Detailed capital works plan broken down by ward over three years



4.1 COMPONENT 1: ACTUAL REVENUE AGAINST MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED FOR EACH

SOURCE

		2009/10		,		, Budget Year 2				
Description	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast
R thousands			-	_					%	
Revenue By Source										
Property rates		-	-	-	-	-	-	-		-
Property rates - penalties & collection charges		-	-	-	-	-	-	-		-
Service charges - electricity revenue		-	-	-	-	-	-	-		-
Service charges - water revenue		-	-	-	-	-	-	-		-
Service charges - sanitation revenue		-	-	-	-	-	-	-		-
Service charges - refuse revenue		-	-	-	-	-	-	-		-
Service charges - other		21	32	-	0	1	31	(31)	-98%	32
Rental of facilities and equipment		-	-	-	-	-	-	-		-
Interest earned - external investments		11 900	5 400	-	360	1 253	4 147	(2 894)	-70%	5 400
Interest earned - outstanding debtors		-	-	-	-	-	-	-		-
Dividends received		-	-	-	-	-	-	-		-
Fines		-	-	-	-	-	-	-		-
Licences and permits		-	-	-	-	-	-	-		-
Agency services		-	-	-	-	-	-	-		-
Transfers recognised - operational		444 405	479 734	-	1 000	183 167	515 422	(332 254)	-64%	479 734
Other revenue		13 240	2 100	-	1 230 358	1 514	618	897	145%	2 100
Gains on disposal of PPE		-	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and		469 566	487 266	-	1 231 718	185 935	520 218	(334 283)	-64%	487 266
contributions)										

DC33 Mopani - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M03 September

Table 15: Revenue by Source



4.2 COMPONENT 2: ACTUAL MONTHLY REVENUE AND EXPENDITURE AGAINST PROJECTIONS OF REVENUE AND

EXPENDITURE FOR EACH VOTE:

DC33 Mopani - Table C3 Monthly Budget Sta	iteme		al Performar	nce (revenue				e) - M03 :	Septembe	er		
Vote Description		2009/10	Budget Year 2010/11									
	Ref	Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year		
[Insert departmental structure etc 3.]	i ci	Outcome	Budget	Budget	actual	actual	budget	variance	variance	Forecast		
R thousands									%			
Revenue by Vote	1											
Executive & Council/Mayor & Council		-	-	-	-	-	-	-		-		
Executive & Council/Municipal Manager		-	-	-	-	-	-	-		-		
Budget & Treasury Office		664 551	706 121	-	2 590	183 344	522 777	(339 432)	-65%	706 121		
Corporate Services/Human Resources		-	_	-	_	_	-	_		_		
Corporate Services/Other Admin		-	_	-	_	-	-			-		
Planning & Development/Economic Development		-	_	_	_	_	_	_		_		
Health/Other		-	-	-	_	-	-	_		_		
Community & Social Services/Other Community		-	_	-	_	-	-	-		_		
Public Safety/Fire		-	-	-	-	-	-	-		-		
Public Safety/Other		-	-	-	-	-	-	-		-		
Road Transport/Roads		-	-	-	-	-	-	-		-		
Electricity/Electricity Distribution		-	-	-	-	-	-	-		-		
Water/Water Distribution		-	-	-	-	-	-	-		-		
		-	-	-	-	-	-	-		-		
	_	-	-	-	-	-	_	-	(-)	-		
Total Revenue by Vote	2	664 551	706 121	_	2 590	183 344	522 777	(339 432)	(0)	706 121		
Expenditure by Vote	1											
Executive & Council/Mayor & Council		14 938	30 477	-	1 655	5 019	25 458	(20 439)	-80%	30 477		
Executive & Council/Municipal Manager		10 610	8 967	-	529	1 434	7 497	(6 063)	(0)	8 967		
Budget & Treasury Office		75 626	110 777	-	7 919	10 117	91 310	(81 194)	(0)	110 777		
Corporate Services/Human Resources		10 038	8 150	_	818	1 292	6 858	(5 567)	(0)	8 150		
Corporate Services/Other Admin		42 192	79 870	_	1 467	3 344	28 446	(25 103)	(0)	79 870		
Planning & Development/Economic Development		20 021	19 262	_	344	1 532	16 680	(15 148)	(0)	19 262		
Health/Other		4 737	7 134	_	131	890	6 244	(5 354)	(0)	7 134		
Community & Social Services/Other Community		3 038	3 871	_	172	582	3 289	(2 707)	(0)	3 871		
Public Safety/Fire		15 246	21 643	-	126	237	1 666	(1 428)	(0)	21 643		
Public Safety/Other		7 465	15 572	-	509	1 656	10 066	(8 410)	(0)	15 572		
Road Transport/Roads		2 370	64 279	-	72	212	2 670	(2 458)	(0)	64 279		
Electricity/Electricity Distribution		962	6 750	-	65	189	1 061	(871)	(0)	6 750		
Water/Water Distribution		52 861	329 365	-	22 202	46 711	282 654	(235 943)	(0)	329 365		
0		-	-	-	-	-	-	-		-		
0		_	_	-	_	_	_			_		
Total Expenditure by Vote	2	260 104	706 116	-	36 008	73 214	483 899	(410 685)	-85%	706 116		
Surplus/ (Deficit) for the year	2	404 447	5	-	(33 418)	110 131	38 878	(750 117)	-1929%	5		

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Table 16: Revenue and Expenditure – End of Q1



4.3 COMPONENT 3: QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

All detailed information pertaining to service delivery targets can be found in Addendum B.

4.4 COMPONENT 4: WARD INFORMATION FOR EXPENDITURE AND SERVICE DELIVERY

Not applicable to the Mopani District Municipality.

4.5 COMPONENT 5: CAPITAL WORKS PLAN BROKEN DOWN BY WARD OVER THREE YEARS

Not applicable to the Mopani District Municipality.



V. LIMITATIONS OF EVALUATION

The analysis was based on information received until 4th of November 2010. Where no information was supplied, a **1.00** score was attached.

The automated system designed for Mopani District Municipality's Performance Management System requirements have been used to capture and calculate scores. As this system is in its second year of use, users might have supplied information in the wrong format or incorrect fields. This will have a direct impact on the final scores.