

## **MOPANI DISTRICT MUNICIPALITY**

Hereby invites applications from experienced, qualified, innovative, committed, energetic individuals to fill the under-mentioned position: Women and disabled are encouraged to apply.

### **OFFICE OF THE MUNICIPAL MANAGER MUNICIPAL MANAGER**

This is a three and half (3.5) year fixed-term employment contract not exceeding a period ending two year after the elections of the next council of the municipality and the incumbent shall be expected to sign an employment contract, a performance agreement and complete the disclosure of financial interest form and undergo a competency assessment and security vetting. The incumbent will be stationed at Mopani District Municipality with its head office in Giyani.

**Remuneration: R 1, 129,229.00 (minimum) or R1, 313, 058.00(midpoint) or R1, 496, 887.00 (maximum) per annum**

(The offer of remuneration will be determined by competencies, qualifications, experience read together with the guidelines as set out in notice 381 published in Government Gazette No 42023 dated 8 November 2018)

**Requirements:** The applicant must be in possession of Bachelor in Public Administration / Political Sciences / Social Sciences / Law; or equivalent. The incumbent must have a minimum of five (5) years relevant experience at a senior management level and proven successful institutional transformation within public or private sector. The applicant must be computer literate and have a driver's license and his/her own roadworthy vehicle. An incumbent must be a person of honesty and integrity.

The incumbent must have the following competencies as per notice 21 published in Government Gazette No. 37245 dated 17 January 2014:

#### **Leading Competencies:**

Strategic direction and leadership; people management; program and project management; financial management; change management and governance leadership.

#### **Core competencies:**

Moral competence; planning and organising; analysis and innovation; knowledge and information management; communication and results and quality focus.

#### **Knowledge:**

- Advanced knowledge and understanding of relevant policies and legislation
- Advanced understanding of institutional governance systems and performance management
- Advanced understanding of council operations and delegation of powers
- Good governance
- Audit and risk management establishment and functionality and
- Budget and finance management

**Core Focus Areas:** Financial Services, Corporate Support Services, Infrastructural Development, Social Development and Community Services and Planning and Economic Development, Water and Sanitation Services.

## **CORE/KEY PERFORMANCE AREAS**

- Provide ethically correct advice to the Executive Mayor and Council;
- Ensure implementation of Council Policies and Resolutions;
- To provide vision, set direction for the municipality and inspire others to deliver on the mandate of the municipality.
- To ensure that as Accounting Officer, the municipality complies with the Municipal Finance Management Act No 56 Of 2003 and all other relevant legislations.
- To initiate and support municipal transformation.
- To explore and implement new ways of delivering services
- Render strategic leadership during development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS);
- To communicate effectively with all stakeholders.
- To display and build the highest standards of ethical and moral conduct.
- Performs and accountable for municipal transformation and organization development; basic service delivery; local economic development; municipal financial viability and management and good governance and public participation.
- Represent the Municipality at Provincial and National Forums;

**Applications must be submitted on the official Mopani District Municipality's APPLICATION FORM FOR SENIOR MANAGERS and that is downloadable from the website: [www.mopani.gov.za](http://www.mopani.gov.za) and must be accompanied by a detailed CV, originally certified copies of qualifications, ID, driver's license and covering letter and must be sent by post to: The Acting Municipal Manager, Mopani District Municipality, P.O. Box 9687, Giyani, 0826 or hand delivered to Mopani District Municipality, Office no: 51 (Human Resources), Government Building, Main Road, Giyani. **Faxed or e-mailed applications and those without the relevant accompanying documents will not be considered.****

Qualifications, employment background check and security vetting and screening will be done for all the shortlisted candidates. Further enquiries may be directed to the **Mr Lebepe N.G.** at tel. no. 015 811 6300 during office hours.

The Mopani District Municipality reserves the right not to fill the advertised posts.

Closing date: **16 September 2019** (21 working days)

**MR KGATLA Q,  
ACTING MUNICIPAL MANAGER**